

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 30 June 2016 at 1800 in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	K Hussain

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk



A. PROCEDURAL ITEMS

1. **ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. ***APPOINTMENT OF CHAIR (Standing Order 35)**

To appoint a Chair for the Municipal Year 2016-2017

3. ***APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)**

To appoint a Deputy Chair for the Municipal Year 2016/2017.

4. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*



- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

5. MINUTES

Recommended –

***That the minutes of the meeting held on 14 April 2016 be signed as a correct record (previously circulated).**

* Members are advised that the decision referred to in Minute 61 has been reviewed and the listing of the former Fire Station at Haworth as an Asset of Community Value has been removed.

(Jane Lythgow – 01274 432270)

6. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

7. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 28 June 2016.

(Jane Lythgow - 01274 432270)



B. BUSINESS ITEMS

8. YOUTH SERVICE - KEIGHLEY AREA

1 - 18

Previous reference: 80 (2014/15)

The report of the Strategic Director, Environment and Sport, (**Document “A”**) provides an update on work undertaken by the Youth Service in the Keighley area from April 2015 to March 2016. The report also gives details of the budget for the Youth Service in 2016/17.

Recommended –

- (1) That the work undertaken by the Youth Service in the Keighley Area as detailed in Document “A” be noted.**
- (2) That it be noted that the deployment of current Youth Service budgets as set out in Document “A” meets local need.**
- (3) That the Keighley Area Co-ordinator be requested to submit a report on the work of the Youth Service to Keighley Area Committee on an annual basis.**

(Children’s Services Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

9. DISTRICT WIDE YOUTH SERVICE PROVISION 2015-16 AND DELIVERING A NEW YOUTH OFFER FOR THE BRADFORD DISTRICT

19 - 48

Previous reference: Minute 14 (2015/16)

The report of the Strategic Director, Environment and Sport, (**Document “B”**) provides an update for 2015/16 on the Bradford District wide provision undertaken by the Youth Service, which includes, but is not specific to any one constituency area.

The report also proposes a way forward to establishing a new Youth Offer for the Bradford district in response to recommendations made in the Youth Offer Review report produced in November 2014.

Recommended –

- (1) That the district wide provision undertaken by the Youth Service as detailed in Appendices A-E of Document “B” be noted.**



- (2) **That the work undertaken by the Youth Offer Working Group as detailed in Appendix F of Document “B” be noted.**
- (3) **That the Keighley Area Committee considers and comments on the proposals and recommendations made by the Youth Offer Working Group in Appendix F of Document “B”.**

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

10. KEIGHLEY AREA COMMUNITY DEVELOPMENT COMMISSIONS 2015-17 PROGRESS UPDATE 49 - 58

Previous reference: Minute 38 (2015/16)

The report of the Strategic Director, Environment and Sport, (**Document “C”**) outlines the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16.

Recommended –

That the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16 be noted.

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

11. CLEANER AND GREENER STREETS AND NEIGHBOURHOODS IN KEIGHLEY - DEVOLUTION TO KEIGHLEY AREA COMMITTEE 59 - 74

Previous reference: Minute 24 (2015/16)

The Strategic Director, Environment and Sport, will present a report (**Document “D”**) which provides an update to information presented in 2015 relating to Council Wardens and Street Cleansing.

Recommended –

That the information in Document “D”, which is intended to inform decisions on the devolved service in Keighley, be noted.

(Corporate Overview and Scrutiny Committee)

(Environment and Waste Management Overview & Scrutiny Committees)

(Jonathan Hayes -01535 618008)



12. COMMUNITY CHEST ALLOCATIONS 2015/16

75 - 82

Previous reference: Minute 85 (2015/16)

The report of the Strategic Director, Environment and Sport, (**Document “E”**) informs Members of Community Chest Awards made to projects within the Keighley Area in the financial year 2015-2016.

Recommended –

- (1) *That the strength of demand for assistance and diverse range of proposals from groups and organisations within the Keighley Area be noted.*
- (2) **That the Keighley Area Co-ordinator’s Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.**

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

13. DATES OF FUTURE MEETINGS - 2016/17 MUNICIPAL YEAR

Recommended –

That the meetings of the Keighley Area Committee for the remainder of the 2016/2017 Municipal Year be held at 1800 hours on the following dates:

**Thursday 21 July 2016
Thursday 15 September 2016
Thursday 20 October 2016
Thursday 24 November 2016
Thursday 15 December 2016
Thursday 2 February 2017
Thursday 9 March 2017
Thursday 6 April 2017**

(Jane Lythgow 01274 432270)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



Report of the Strategic Director of Environment and Sport to the meeting of Keighley Area Committee to be held on 30 June 2016

A

Subject:

Youth Service – Keighley Area

Summary statement:

This report gives an update on work undertaken by the Youth Service in the Keighley Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

Steve Hartley
Strategic Director
Environment and Sport
Report Contact: Jonathan Hayes
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Portfolio:
Neighbourhoods and Community Safety

Overview & Scrutiny Area:
Children's Services



1. SUMMARY

- 1.1 This report gives an update on work undertaken by the Youth Service in the Keighley Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

2. BACKGROUND

- 2.1 On 6 July 2014 the Youth Service was transferred from Children's Services to Neighbourhood and Customer Services and is managed through the Area Co-ordinator's Offices.
- 2.2 Keighley Area Committee received a report at its meeting held on 22 April 2015 giving an update on the work undertaken by the Youth Service in the Keighley Area from July 2014 – March 2015 (Document 'AX').

3. OTHER CONSIDERATIONS

- 3.1 The work carried out by the Youth Service is designed to meet the following commitments:
- maintain an appropriate level of open access provision across the Area
 - deliver clear and agreed targeted work with young people aged 13-19
 - provide informal learning opportunities that support improving educational attainment and the continued reduction of the number of young people Not in Education, Employment and Training (NEET)
 - maintain support to vulnerable young people through the 'early help' offer and support for young people on the edge of care.
 - the development of a clear District-wide 'Offer' for young people, based on a breadth of opportunities open to young people provided by the Council and Voluntary and Community Sector youth provision and the wider leisure, cultural and arts based opportunities
 - the involvement of young people in the future development and delivery of the 'Youth Offer'
 - a focused approach to increasing volunteering that builds capacity to deliver youth services

Planning

- 3.2 The Youth Service currently plans on a quarterly basis which allows for young people, communities, partner services and elected members to feed into the process to capture emerging needs and issues.
- 3.3 The service also captures the voice of young people where they identify what they see as priorities for their neighbourhood and this is feed into the annual Ward Planning process.



Staffing

3.4 Each Area has a staffing compliment of: one Advanced Practitioner managing all the Youth Work staff, delivering some youth work and co-ordinating delivery; one full time staff member graded at JNC 20 – 23 delivering youth work and ensuring effective support is in place for vulnerable and NEET young people; five full time staff graded at JNC 16-19 delivering the bulk of the face to face professional work and 144 hours of part time staffing.

Tier 1 NEET contract

3.5 NEET young people are those aged 16–18 yrs who are Not in Education Employment or Training. Tier 1 refers to young people with the highest level of need that require Intensive Support. They are the most vulnerable young people.

3.6 Local Authorities have a duty to “encourage, enable and assist the effective participation of those persons [up to 19 or 25 with LDD] in education or training.”

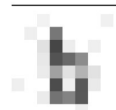
3.7 Although no longer a national service, in Bradford we have retained the brand name ‘Connexions’. Prospects Services Ltd deliver the District-wide service, which is to provide a service to all those young people in EET (schools, FE), plus non intensive NEETs (Tier 2 & 3).

3.8 The Youth Service has the contract to deliver a service to those who are NEET, and assessed as requiring intensive support (Tier 1) to overcome barriers to move into EET, they do this by:

- providing a named Personal Advisor for an agreed T1 NEET caseload
- Support high priority groups; long term NEETs and the most vulnerable groups, i.e. young people on the Youth Offending Team caseload, Care Leavers, pregnant/young mums.
- working closely with other organisations, encouraging a seamless approach within the Connexions service.
- tracking young people and developing relationships with them to breakdown barriers to EET,
- Assessing need, Action Planning and Reviewing
- Signposting referring young people to EET destinations

3.9 All the NEET services, including that provided by the Youth Service for Tier 1 young people, have made a significant achievement over the past year in bringing the overall NEET rate for Bradford District down to it’s lowest ever at 3.5%, with the average for England standing at 4.2% and that of West Yorkshire at 4.7%. Bradford's performance is the 5th most improved nationally, and the lowest rate in West Yorkshire.

3.10 A key factor in the improved figures is the strong partnership working between the Council, Connexions (which is run by Prospects), education and training providers, and the voluntary sector. This partnership approach led to the success of initiatives such as ‘NEET-free Keighley’, where organisations worked together to share



information on joint projects to reduce the numbers of NEET young people in hot-spot areas of the town.

3.11 A number of other factors, involving the Youth Service, have been important in reducing the figures. Among them are:

- Very focused support and tracking of the school leaver cohort.
- Better results for the vulnerable school leaver group (one NEET Child Looked After when the activity survey was measured).
- Better tracking of out of area young people via the out of area schools and closer working with other local authorities to share information.
- The work done specifically in Keighley around 'NEET-free Keighley' which took about 60 young people off NEET.
- Emphasising the changes made to the age at which young people can leave education and training (Raising the Participation age – RPA)
- Door-knocking every week round hot spot areas to contact young people.

Budgets

3.12 As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needs to find savings of £550,000 over the two years. The savings will be made in the following ways:

- removing the Senior Youth Worker posts due to their additional responsibilities to that of a Youth Worker no longer being required (i.e. Tier 1 NEET and buildings co-ordination)
- reducing the number of professionally qualified Youth Workers
- reducing the number of part-time Youth Workers
- reconfiguring of the Youth Information Service as a district wide support service including the introduction of a ne App based solution
- removal of the District-wide Duke of Edinburgh post
- removal of the District-wide Volunteering Co-ordinator post
- removal of the two dedicated finance support posts
- reducing the Activities and YOF budget from £35,000 per Area to £10,000 per Area
- removal of funding for Youth Service mini-busses

3.13 A further £200,000 will also be taken out of the budget following the removal of the Tier 1 NEET responsibility from the Youth Service when the new NEET contract begins in September 2016.

3.14 Appendix A sets out the Budget for the Youth Service by Area for 2016-17. The majority of these resources are for full and part time staff in each Area.

3.15 Following the Council's budget decisions each Area has a reduced allocation of £10,000 to cover funding for Area-wide activities, including school holiday activities, and any grants that the Area Committee wish to make under the Youth Opportunities Fund (YOF). The recommendation to Keighley Area Committee is to discontinue the YOF grants process and allocate £10,000 for Area-wide activities.



- 3.16 An amount of £10,000 is being held centrally to fund work with young people which is District-wide, for example work with LGBT young people, Duke of Edinburgh's Award and Voice and Influence work. A further report detailing the various aspects of this District-wide work will be presented to Area Committees in June each year.
- 3.17 The total amount of funding available to support Youth Service buildings in 2015/16 is £132,000. The allocation of this across the Areas is linked to the costs associated with running each building.
- 3.18 The two Information Shops are currently managed by the Advanced Practitioners in Keighley (Keighley Town Hall staff) and Bradford West (Culture Fusion staff). There is also currently a dedicated post to ensure a comprehensive approach to volunteering is in place across the District and this post is managed through the Advanced Practitioner in Shipley.
- 3.19 During 2015-16 a dedicated District-wide Duke of Edinburgh post has been in place to ensure young people are offered positive accredited experiences and this post is managed by Bradford South's Advanced Practitioner. The Advanced Practitioner in Bradford East takes a lead role for the District around Young People's Voice and Influence.

Commissioning Role

- 3.20 A proportion of the Youth Service budget is held centrally to fund the Commissioner (Youth Provision) post and to implement the review of Youth Services available to young people from the breadth of providers. The Commissioner has significant involvement and a clear relationship with the delivery of Youth Work within the Area structures and, whilst being a part of Children's Services, has a role in supporting and assisting Area-based delivery in neighbourhoods.
- 3.21 The Commissioner has also led on a number of District-wide initiatives and activities including the transfer of Youth Service buildings to community groups, the Youth Offer Working Group and some key 'Youth Voice' events, e.g. consultation on the Council's Budget, consultation for the Children's Trust Board and the visit of the Children's Commissioner for England to Bradford in March 2016.

Youth Service Buildings Review

- 3.22 At its meeting held on 10 March 2015 the Council Executive considered a report from the Commissioner (Youth Provisions) detailing the findings of the Youth Service Buildings Review.
- 3.23 In accordance with the Executive's resolutions the following properties have been retained by the Council for the Youth Service to manage and fund, with further investigation being undertaken to explore income generation and increased community use:
- Shipley Youth Café in Shipley Constituency
 - TFD Centre in Bradford South Constituency
 - The Pod in Bradford South Constituency



- Parkwood Centre in the Keighley Constituency
 - Canterbury Youth Centre in Bradford East Constituency
 - Ravenscliffe Youth Centre in Bradford East Constituency
 - Laisterdyke Youth Centre in Bradford East Constituency
 - Toller Youth Café in Bradford West Constituency
- 3.24 Furthermore, the following properties have been transferred to community management under a Community Asset Transfer process:
- Denholme Youth Café in Shipley Constituency
 - Scholemoor Centre in Bradford South Constituency
 - Silsden Youth Centre in Keighley Constituency
 - Haworth Youth Centre in Keighley Constituency
 - The Eco Pod in Bradford East Constituency
 - The Duke of Edinburgh's Award Centre in Bradford East Constituency
- Talks for progression towards community management are at an advanced stage in relation to the Buttershaw Youth Centre in Bradford South Constituency
- 3.25 Furthermore, with regard to the Bingley Youth Project, further exploration has been undertaken to provide a more joined up approach to services in the Bingley area with increased working with the local voluntary and community sector organisations. This has resulted in the VCS and Youth Service working together from the Bingley Youth Café premises and as there has been no interest in asset transfer of the Bingley Youth Project this has been vacated and the Councils Estates team are making arrangements for disposal..
- 3.26 Also, with regard to Highcroft Youth Centre, promotion of the building space and development of a user group has enabled and increased use of the premises. This has not yet developed to an extent whereby it is completely self sustaining, but indications are that this should be able to be realised within this financial year.
- 3.27 Finally, extensions or amendments have been negotiated on the existing lease arrangements for:
- Addingham Youth Centre
 - Ilkley Youth Centre

Youth Offer Review

- 3.28 In June 2015 the Youth Offer Working Group was formed following the independent Youth Offer Review and reports and recommendations that were taken to the Council's Executive in March 2015. The aim of the Youth Offer Working Group is to bring people together from across the youth sector to explore the review findings, and develop closer working arrangements in order to enable recommendations from these reports to become reality. The Youth Offer Working Group has representatives from the voluntary sector, the council, the police, community and faith sectors and feeds into the Core Strategic Group of the Young Lives Bradford Network and Bradford Council's Active Citizenship New Deal Partnership.
- 3.29 In March 2016 the Youth Offer Working Group produced its report 'Delivering a New Youth Offer for Bradford District' which outlines the summary of discussions in



relation to what are considered to be key elements of the Bradford Youth Offer, what this looks like now and where the opportunities are to make changes. It has used the findings of the review to formulate the recommendations in light of a changing environment in which youth work operates and the pressures on public sector funding.

- 3.30 A copy of the report 'Delivering a New Youth Offer for Bradford District' is included in the report 'District wide Youth Service provision 2015-16' which is being submitted to Area Committees in June 2016. It is intended to support the Council's budget considerations in relation to Youth Work and its future in the District. It recognises the need to do things differently and to increase the sharing of expertise and resources across the whole youth sector.

Current Performance

- 3.31 The Table below shows the Youth Service membership and participant figures for the 13–19 age groups as recorded at 31 March 2016. The figures excludes young people below or above this age group worked with and does not include young people who access the Information Shops or Youth Service provision on an anonymous and confidential basis. In terms of the percentage of 13–19 year olds worked with by the Youth Service, the service target, set by Children's Services, is 25%.

	13 - 19 Total	Total Members as at 31/03/2016		Total Participants as at 31/03/2016		13 - 19 SEND Total	Members with SEND as at 31/03/2016	
Keighley: Craven	729	355	48.7%	69	19.4%	27	7	25.9%
Keighley: Ilkley	1013	381	37.6%	97	25.5%	15	8	53.3%
Keighley: Keighley Central	1882	698	37.1%	324	46.4%	47	16	34.0%
Keighley: Keighley East	1316	397	30.2%	169	42.6%	38	15	39.5%
Keighley: Keighley West	1396	682	48.9%	267	39.1%	45	27	60.0%
Keighley: Worth Valley	931	382	41.0%	196	51.3%	30	12	40.0%
Keighley	7267	2895	39.8%	1122	38.8%	202	85	42.1%

- 3.32 The Keighley Youth Service team has supported 85 young people with disabilities and additional needs into youth work provision across the constituency. In addition to this there are a number of young people on the Tier 1 NEET caseload and who access the generic youth work provisions with additional needs which brings the actual total to 95 which equates to 47%. Three inclusion projects are currently delivered (Ilkley Inclusion, Wednesday Leisure and Saturday Inclusion). These projects are delivered in partnership and with support from Parents, Specialist Inclusion Team, Wednesday Leisure and Bradford Disability Sports. These sessions offer young people the opportunity to participate in sensory play music, cook & eat, indoor football, arts & crafts etc., swimming is also available to those attending at Keighley Leisure Centre. A separate programme is also drawn up to cover School holidays. The Youth Service has been successful in receiving some additional funds for an organisation called "Youth Music" to input music workshops over the next 12 months. Going forward it is critical that the projects move to a



more sustainable way of delivery and a key element of this will be increasing opportunities for adults and young people to volunteer and become befrienders.

3.33 The Keighley Youth Service team has supported 186 young people to achieve Accredited Outcomes (formally captured by a nationally recognised form of certification) ranging from; Mayors Award, Duke of Edinburgh Award, Community Sports Leadership, Food and Hygiene awards.

- 42 Lord Mayor’s Awards
- 51 Local Youth Awards
- 54 young people completed and passed Level 1 Food Hygiene
- 39 young people completed and passed Level 2 Food Hygiene

A ‘Celebration Event’ was held on 16th December 2015 at Central Hall, Keighley attended by 70 young people, parents, representatives from Local Organisations, Councillors where young people were able to showcase their achievements

A number of D of E ‘Taster Sessions were held at Keighley Young People’s Centre, for example in August 2015 19 young people took part in a walk from KYPC to Druids Altar, St. Ives, Bingley. As a result a regular D of E ‘open session’ takes place on a Tuesday evening at KYPC. A new development is of a differentiated programme where young people with additional needs and disabilities are supported enabling them to complete their Bronze Award.

3.34 The Keighley Youth Service team has worked with an average weekly caseload of 48 vulnerable Tier 1 NEET young people spread across the team, with all young people being worked with receiving a formal assessment or action plan. The team continues to build valuable links with partner organisations resulting in a positive impact on engaging with the more hard to reach young people in the area.

The benefits emanating include earlier intervention and support for young people and offering local drop-in sessions where they can be supported in developing their personal and social skills. Youth Workers have also instigated a ‘Buddy’ system enabling them to carry out home visits safely and increase the support for young people to attend different activities and events.

The above plan has enabled the reduction of NEET young people to EET during the past twelve months as shown in the table below:

Supported young people to this Destination	Number of young people
College : Further education	4
Employed with non-accredited training	4
Employed without training	2
Lost contact (moved area etc.)	4
NEET : not yet ready for job or training	2
NEET : ready for employability, access or re-engagement course	3
NEET : ready for study programmes	3
NEET : seeking jobs only	1



NEET : seeking jobs or training courses	4
Not active NEET (for other reason)	1
Not active NEET (is a parent)	1
Not active NEET (is ill)	7
Not active NEET (is pregnant)	2
Overage Client	6
Training (other course with Qualification)	1
Training (study programme)	2
Working not for reward with part-time study	1
	48

3.35 The Keighley Youth Service team has worked closely with other agencies to support a significant number of young people who are vulnerable and those who are involved in antisocial behaviour. This includes:

- Youth Workers are currently delivering regularly in Keighley Schools (UAK, Holy Family and Oakbank) in addition to Keighley College on a weekly basis. The activities include One-to-One and group sessions to support vulnerable young people who are not engaging in mainstream schooling, in addition to topic-based sessions around sports, citizenship and also a Girls' Group (UAK).
- Setting up a weekly Wellness Recovery Action Plan (WRAP) peer support group in partnership with Barnardo's which encourages young people to influence the development of emotional and mental health support across the district. It is planned to extend this programme to include 11-13 year olds. In addition to developing a monthly 'Support Group' for young people who have already attended the programme.
- The Keighley Youth Service team work intensively on a one-to-one basis with young people with complex issues who have been referred to the service via partner agencies, family members and self referrals.
- The Youth Service are actively participating and contributing to the Keighley Pilot 'Early Help Panel', the intention being that this learning and development will 'go live' across the District during October 2016.

3.36 The team has been supporting young people to take on volunteering and active roles within Keighley provision. Currently, there are in excess of 22 young people who are actively volunteering and developing their own projects across the constituency and who have also completed the Volunteer Training Programme. Throughout October and November 2015 Youth Work Staff participated in School Assemblies to encourage young people to become volunteers with a total of fourteen young people coming forward.

3.37 The team has pro-actively responded to new and emerging needs within the Keighley Area communities and in particular developing provision to address the needs of Eastern European young people and new arrivals. Currently we have two projects:

- Saturday afternoons at Keighley Young People's Centre. This attracts on average 20 young people a week and programmes incorporating recreational activities,



themed workshops, life skills and information advice and guidance are developed and delivered with input from the young people.

- Tuesday Evenings and Thursday Afternoons staff engage with young people at Devonshire Park and also at United Academy Keighley this affords them the opportunity to explore issues around safeguarding, substance use, citizenship to enable young people to gain knowledge and confidence in local area, agencies and also get to know people from other backgrounds to appreciate differences, diversity and actions and consequences.

3.38 The team responded very sensitively yet assertively to a number of Child Sexual Exploitation concerns presented to the team. This has resulted in the Keighley Youth Work Team in partnership with local voluntary and community groups proactively engaging to develop some local initiatives to raise awareness and have some meaningful conversations in local communities, Youth Projects, Schools and Colleges. In addition to commissioning a briefing delivered by the BLAST Project on 'Boys and Young Men at Risk of CSE (addressing the myths and stereotypes) on Wednesday 16th March 2016 at Keighley Young People's Centre. Invitations were sent out to Partner Agencies, Schools etc.

3.39 The Team actively participated in the National CSE Awareness Week which commenced on Monday, 14th March 2016 and various events took place in Keighley Town Centre in conjunction with some of our Partner Agencies:

- Information was produced and displayed at the Keighley Information Shop, which sign posted young people on issues and organisations around this topic.
- Ribbons were also produced by staff and young people in youth sessions to highlight CSE and to encourage young people, adults and parents to discuss this issue and bring into the open.

3.40 During 2015/16, Keighley Youth Service Team administered and managed the Youth Opportunity Fund where seven successful applicants were awarded up to £2,000.00 each to deliver youth led projects and increase things to do for young people within their local neighbourhoods. The YOF enabled additional projects for young people in Keighley to become engaged in such as

- CSE awareness, emotional wellbeing and bullying awareness workshops,
- Physical wellbeing through sport and dance activities
- Additional activities for young people with disabilities
- The continuation of a youth club in the Hainworth Wood area

The young people involved in the YOF panel have developed new skills such as communicating effectively and assessing applications which has subsequently led to them undertaking leadership roles through volunteering at youth provision throughout the constituency and new employment and education opportunities.

3.41 Voice and Influence of young people is a key objective for the Keighley Youth Service Team. This year, once again, we have actively engaged in the voter registration of young people ensuring that they understand the importance of their vote and that they are registered to vote in terms of citizenship and democracy. As



part of this the team worked with all upper schools and colleges in the constituency. Over 300 young people completed and registered their interest to vote. In addition a particular focus took place within Keighley Central where our 'Young Advisors' worked with the Electoral Services to distribute and talk to the local community about the importance of voting. Five of the Young Advisors applied and were successful for electoral casual duty posts. 15 young people from Keighley have engaged in the Bradford youth voice events by having a say and express their views on the districts priorities. They were enabled to explore issues that they were most passionate about and formed working groups to look at ways to address these. For example three young people from Keighley were particularly interested in emotional health and well-being and have also spoken at the overview and scrutiny meeting.

- 3.42 The Keighley Youth Co-op has this year signed up to the Young Advisors' Charity. This programme provides training and opportunities for young people within the 16-25 age groups to develop skills enabling them to carry out community projects. Currently we have recruited 16 young people, 10 of which have participated in a residential training package and are now beginning to take some leadership roles locally. A further six young people have registered for the next training.

Currently the group are working on putting together two exciting projects:

- The Young Advisors want to pioneer a Families Recycle Involvement Project.
- Encourage people to 'grow their own' and to this end they've already made an application to obtain an allotment.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needs to find savings of £750,000 over the two years (see paras. 3.12 – 3.13 above for details of how these savings will be implemented). A breakdown of the 5 Area budgets and central costs for 2016-17 are contained in Appendix A.

- 4.2 Specific budget proposals for 2017-18 are still being worked on and, as they will include staff reductions, will be subject to consultation with the Trade Unions and the staff affected.

4.3 Staffing

The Area Co-ordinator has responsibility for directing the staffing and resources of the Youth Service in line with the decisions of the Area Committee, local communities and young people.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The implementation of the budget savings for the Youth Service is subject to the internal risk management plan of the Council and progress is reported to the Environment & Sport Departmental Management Team on a monthly basis.



6. LEGAL APPRAISAL

The Council has a responsibility to co-ordinate and offer support for the Health and Well Being of Young People set down in Statutory Guidance issued in 2012. The duty is to secure equality of access for all young people to the positive, preventative and early help they need to improve their well-being. This includes youth work and other services and activities that:

- Connect young people with communities so they contribute to society including through volunteering and ensure they have a voice in decisions affecting them
- Offer young people opportunities in safe environments so they develop a sense of belonging, socialise safely with their peers, enjoy social mixing, experience time with older people and develop relationships with adults they trust
- Support the personal and social development of young people to build capabilities needed for learning, work and the transition to adulthood
- Improve young people's physical and mental health and emotional well-being;
- Help those at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- Raise young people's aspirations, build resilience and informs their decisions – particularly to address risky behaviours

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

A number of youth projects are either directly or indirectly concerned with improving community safety within local communities. The increased involvement of young people in local decision making has the potential to improve community safety. The Youth Service plays a key role in ensuring that young people's voices are heard. The strengthened approach to the devolution of the Youth Service as will allow for:

- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives
- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities



- the requirements of the localism/devolution agenda to be met effectively and efficiently

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

The specific budget proposals for 2017-18 will include staff reductions and will therefore be subject to consultation with the Trade Unions.

7.7 WARD IMPLICATIONS

Youth Service projects and activities support young people and communities within all the Wards in the Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report

10. RECOMMENDATIONS

10.1 That the work undertaken by the Youth Service in the Keighley Area as detailed in this report be noted.

10.2 Keighley Area Committee notes that the deployment of current Youth Service budgets as set out in this report meets local need.

10.3 That the Keighley Area Co-ordinator submits a report on the work of the Youth Service to Keighley Area Committee on an annual basis.

11. APPENDICES

11.1 Appendix A: Youth Service Budget 2016/17

11.2 Appendix B: Ward-based Youth Service provision 2015/16

12. BACKGROUND DOCUMENTS

12.1 Youth Service – Keighley Area, Document 'AX', Keighley Area Committee, 22 April 2015.





Appendix A

Youth Service budget 2016-17

	East	South	West	Shipley	Keighley	Area-based budget Total		Central budget	Youth Service budget Total
Full time staffing									
1 x Commissioner								£53,000	£53,000
Finance posts								£53,700	£53,700
Pension Cost								£12,100	£12,100
5 x Advanced Practitioners	£44,096	£44,096	£44,096	£44,096	£44,096	£220,480			£220,478
5 X Senior Youth Workers	£37,542	£37,542	£37,542	£37,542	£37,542	£187,710			£187,710
2 X Senior Youth Workers- Info Shop & Kly Connexions			£37,542		£37,542	£75,084			£75,084
28 X Youth Workers (inc 1 info shop)	£167,563	£201,075	£201,075	£201,075	£167,563	£938,351			£938,351
2.92 x Information officers - Info Shop & Kly Connexions			£47,776		£21,977	£69,753			£69,753
Part time staffing									
32 x 24hrs per week	£91,082	£106,262	£91,082	£106,262	£91,082	£485,770			£485,770
Buildings									
Constituency Building	£10,000	£27,000	£52,000	£29,000	£14,000	£132,000			£132,000
Rent in each Constituency	£10,000	£10,000	£10,000	£10,000	£10,000	£50,000			£50,000
Administration									
Mileage claims, DBS, Licences etc	£6,000	£6,000	£6,000	£6,000	£6,000	£30,000			£30,000
Activities and YOF	£10,000	£10,000	£10,000	£10,000	£10,000	£50,000			£50,000
District-wide support								£10,000	£10,000
Total	£376,283	£441,975	£537,113	£443,975	£439,802	£2,239,148		£128,800	£2,367,946



Appendix B

Ward-based Youth Service provision 2015/16

Throughout 2015-16 the Keighley Youth Work team continued to deliver provision in each ward, including:

Craven Ward

- The open access provision at Silsden continued to open each Monday and Thursday evening where sessions included personal safety, alcohol and drug awareness, healthy relationships and sexual awareness.
- Provision at Addingham continued to open each Tuesday evening where sessions included personal and social responsibility, healthy relationships and healthy living including nutritional education through cook and eat sessions.
- Young people from the Craven ward participated in a constituency wide two day residential at Winmarleigh Hall during March 2016 where they did a range of challenging and team building outdoor activities.

Ilkley Ward

- The Keighley Youth Work team worked closely with Ilkley Grammar school to support school based education by providing one to one sessions to vulnerable young people, and attending lunch time sessions to promote and publicise youth work provision.
- Youth Workers continued to tackle issues around underage drinking and anti social behaviour through work carried out in open access sessions, with future plans to develop partnership work with the Community Alcohol Partnership team (CAP).

Keighley Central Ward

- Through the Bradford Centre of Excellence Positive Pathways for Young people project, 42 young people from the Central ward attended consequence workshops which delivered targeted interventions in relation to the consequences of becoming involved in crime.
- The Youth Work team responded to concerns from the community around Devonshire Park in respect of a group of EU young people becoming involved in anti social behaviour and delivered sessions around the impact their behaviour has on the community, safeguarding and CSE awareness, awareness of legal highs and other drugs
- Generic open access provision at Highfield Centre on a Tuesday evening and BCA on a Thursday evening continued to be delivered throughout the year.
- The Lawkholme district of Keighley was identified as not having youth provision and the Keighley Youth Work team have therefore worked in partnership with the JAMES project to develop a weekly session with particular focus on sports and physical activities.

Keighley East

- Open access sessions in the Keighley East ward have enabled young people to gain accreditation in recognition of their achievements. They have taken part in activities around healthy lifestyles including 'cook and eat', drug and alcohol



awareness and healthy relationships. Young people have also accessed school holiday activities with young people from across the Keighley constituency.

- Extending the reach of the youth service in Keighley East, Youth Workers have been delivering detached youth work across the ward in order to extend the reach of the Youth Service. Workers have undertaken consultation around the interests of young people and will develop these sessions further over the summer months. Areas include:
 - Stockbridge
 - Dalton Lane
 - Long Lee
 - Hainworth Wood
 - Spring Bank & Red Holt

In addition to this, a new open access session is now running from Keighley campus targeting young people from the Keighley East ward.

- Voice & Influence - Young people from Keighley East ward have been involved in a number of events aimed at giving young people a voice. They have been involved in decision making about funding as part of the Youth Opportunity Fund (YOF) panel.

Young people have attended a consultation session with Big Local where they were able to discuss the issues important to them within their local community and explore possible solutions. Young people from East also attended the constituency wide 'Youth Voice' event where they could have their say on the future of Bradford district.

Keighley West

- As part of the early prevention strategy, joint meetings between the police and other partner agencies took place to address anti social behaviour in the West ward area. As a result, joint partnership work between the Youth Service and JAMES will take place to deliver an ongoing project around anti social behaviour and the impact this has on the community.
- An apprenticeship and job fair has been held with input from partner agencies and Neighbourhood Services aimed at providing young people and the community with information, advice and guidance. Taster workshops were available for people to experience working in various trades.
- Youth Workers, in partnership with Ward Officers, attended two parent evenings at Oakbank School with a view to promoting Council the services provided by the Neighbourhood Services team.

Worth Valley

- Oakworth Youth Café continued to be a success with a weekly average of 30 young people attending. This project has been set up in partnership with the Holden Hall User's Group and is run each Friday evening. The programme includes issue based topics such as drug and alcohol awareness, sexual health and healthy relationships (including safeguarding and CSE), information, advice and guidance, and developing volunteering opportunities.
- Oxenhope Youth Club – this youth provision runs on a Friday evening and has been successfully developed in partnership with Oxenhope Parish Council. The programme is similar to that run at Oakworth. Young people have also been encouraged to fund raise and support local charity events.



- Haworth Youth Club– taking into consideration the uncertainty around the future of Haworth Community Centre, consultation with young people was undertaken to identify how the Youth Service can best serve the needs of young people in the local area. Young people’s input into the consultations will determine how future youth provision is delivered in the local area.



Report of the Strategic Director of Environment and Sport to the meeting of Keighley Area Committee to be held on 30 June 2016

B

Subject:

District wide Youth Service provision 2015-16 and Delivering a new Youth Offer for Bradford District

Summary statement:

This report gives an update for 2015-16 on the Bradford District wide provision undertaken by the Youth Service, which includes, but is not specific to any one constituency area.

It also proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report produced in November 2014.

Steve Hartley
Strategic Director – Environment & Sport

Portfolio:
Neighbourhoods & Community Safety

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Overview & Scrutiny Area:
Children's Services



1. SUMMARY

- 1.1 This report gives an update for 2015-16 on the Bradford District wide provision undertaken by the Youth Service, which includes, but is not specific to any one constituency area. It also proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report produced in November 2014.

2. BACKGROUND

- 2.1 Whilst being a devolved service and mainly working in Area teams, the Youth Service maintains elements of district wide provision that are considered to be either best provided at that level, or address common needs/issues to all young people across the District.
- 2.2 Each Advanced Practitioner takes on a district wide responsibility as follows:
- Duke of Edinburgh Award Project – Bradford South
 - Equality and Diversity - Keighley
 - Information, Advice and Guidance - Bradford West
 - Voice and Influence - Bradford East
 - Volunteering and Accreditation - Shipley
- 2.3 Appendices A-E describes the work that has taken place during 2015-16 in regard to each of these areas of work and some plans for developing this work during 2016-17.
- 2.4 In June 2015 the Youth Offer Working Group was formed following the independent Youth Offer Review and reports and recommendations that were taken to the Council's Executive in March 2015. The aim of the Youth Offer Working Group is to bring people together from across the youth sector to explore the review findings, and develop closer working arrangements in order to enable recommendations from these reports to become reality. The Youth Offer Working Group has representatives from the voluntary sector, the council, the police, community and faith sectors and feeds into the Core Strategic Group of the Young Lives Bradford Network and Bradford Council's Active Citizenship New Deal Partnership.
- 2.5 In March 2016 the Youth Offer Working Group produced it's report 'Delivering a New Youth Offer for Bradford District' which outlines the summary of discussions in relation to what are considered to be key elements of the Bradford Youth Offer, what this looks like now and where the opportunities are to make changes. It has used the findings of the review to formulate the recommendations in light of a changing environment in which youth work operates and the pressures on public sector funding. Appendix F contains a copy of this report.
- 2.6 This report was considered by the Children's Services Overview & Scrutiny Committee at its meeting held on 12 April 2016 which resolved:
- "That the report be welcomed and the young people and volunteers be thanked for their significant contribution to the meeting.



That a joint meeting be held with this Committee and the Health and Social Care Overview and Scrutiny Committee to consider young people's mental health issues and that young people be invited to attend that meeting.
That a progress report on the new Youth Offer be submitted to the Committee in 12 months time.
That the Service encourages young peoples voices to continue to be heard in influencing the provision of Youth Services."

3. OTHER CONSIDERATIONS

- 3.1 On 25 February 2016 Bradford Council approved a budget which included proposals in relation to the Youth Service to make savings by: reducing the numbers of full-time and part-time youth workers, moving from a model of providing Information, Advice and Guidance through two Information Shops to a District-wide Information service, reducing the amounts available to Area Committees for allocation to activities and Youth Opportunity Fund grants, removing the budget for Youth Service vehicles and reducing Youth Service Finance administration.
- 3.2 The outcome of these savings over the next two years will mean that the capacity of the Youth Service to support District-wide work will be reduced.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

- 4.1.1 Financial provision to adequately resource district wide provision has been allocated within the budgets devolved to the respective Area Committees with responsibility for that aspect of district wide provision.
- 4.1.2 In 2015-16 an amount of £2,000 was reserved centrally from each Area budget in order to provide some resources for district wide provision in a consistent and transparent way, thus ensuring an equitable spread across the five constituencies.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

No risk management and governance issues within the context of this report.

6. LEGAL APPRAISAL

No legal issues apparent within the context of this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Equal Rights legislation has been considered as part of the detailed proposals for the devolution of services. The Youth Service has a responsibility to ensure that the services are accessible to all young people and that participation in the service reflects this approach. Specific targeted work takes place to encourage participation



from under represented groups.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No Greenhouse gas emissions apparent within the context of this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

Providing positive experiences for young people helps to build self-confidence, raise aspiration and can provide and encourage 'diversionary activities' that builds and helps to support safer and stronger communities.

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

There are no implications for Trade Unions arising from this report.

7.7 WARD IMPLICATIONS

District-wide Youth Service work and activities support young people and communities within all the Wards in the Bradford District.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That Keighley Area Committee notes the recommendations outlined in this report.

9.2 That Keighley Area Committee seeks additional information on aspects of these services that are delivered at a district wide level by the Youth Service.

10. RECOMMENDATIONS

10.1 That the district wide provision undertaken by the Youth Service as detailed in Appendices A-E of this report be noted.



- 10.2 That the work undertaken by the Youth Offer Working Group as detailed in Appendix F of this report be noted.
- 10.3 That the Keighley Area Committee considers and comments on the proposals and recommendations made by the Youth Offer Working Group in Appendix F of this report.

11. APPENDICES

- 11.1 Appendix A: Duke of Edinburgh Award Project
Appendix B: Equality and Diversity
Appendix C: Information, Advice and Guidance
Appendix D: Voice and Influence
Appendix E: Volunteering
Appendix F: Delivering a new Youth Offer for Bradford District

12. BACKGROUND DOCUMENTS

- 12.1 District Wide Youth Service Provision, Document 'D', Keighley Area Committee, 23 July 2015.
- 12.2 Bradford Youth Offer Review, Document 'BQ', Council Executive, 10 March 2015



Appendix A

Bradford MDC Duke of Edinburgh Award Project

Outcomes met in 2015/16

- The project has increased access by young people with additional needs through a partnership cultivated with Bradford Council's specialist Inclusion Project.
- The project has expanded the camp store by 25% to increase this offer to even more young people who would otherwise be excluded.
- In partnership with the DofE National Charity, Bradford has seen an increase of 8 new schools this year.
- Through the development of a new volunteers group we are expecting a large increase in recruitment and support of volunteers. Additionally, the project is also planning a young volunteers program, where young people would gain tangible outdoor qualifications and contribute to a greater increase in capacity for the city.
- Between the period of February 2015 to March 2016 the project has delivered seven training courses to help skill up new and existing staff involved in The Award across the city, including a new Bradford Leaders Course.

Increase in numbers

2015/16 has seen the highest levels of enrolment of young people onto the DofE Award programme. With the Bradford MDC Project and schools who have direct licences with the DofE the regional office has reported that Bradford currently has over 1500 new young people enrolled on the Award.

Campstore

Bradford DofE award project maintains and manages a large camp store to help remove a financial barrier to participation and ensure that all young people are equipped appropriately for the expeditions as part of the award.

Individually, an expedition kit would cost over £300, however, the camp store provides access to items such as boots, rucksacks, waterproofs and tents for a cost of £3 per person, per use (regardless of amount of equipment borrowed).

This store is used primarily for DofE award expeditions, but also helps support other activities and groups, such as the Piccadilly project, Hanson School's International trips and Youth Service camps.

Over the last year the camp store has been able to meet the demand and has continued to replace and grow its stock with the help and support of volunteers. This year volunteers have taken steps to expand the camp store, from 40 sets of equipment to 50 + sets.



Voluntary organisation

In line with the 'New Deal' and 'People Can' initiatives, currently there is a group of volunteers undertaking training and forming a constitution for a charity in order to support the Award and provide wider access to the outdoors and outdoor education.

Ultimately, this group will support the Award across the city, recruit and train volunteers and take responsibility for the camp store.

Change of Licence

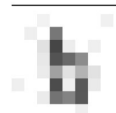
Working in partnership with the DofE Award National Charity the project is currently assisting schools to take direct licences with The DofE Award National Charity. For the 20 schools that was part of the Bradford MDC licence this now means that they will have to take a more independent way forward away from the local authority. These schools will be supported by the DofE Award Charity directly.

The Council has committed to retain a licence for delivery to the Youth Service and other voluntary partners. This will ensure that for those young people who either don't want to or can't participate in schools there is an alternative way to access the award.

Future Plans

Looking to next year, despite the clear changes in the way the Award will be delivered across the city; there are some clear goals for the project in its new structure:

- Achieve at least one open-access Award centre managed by the Youth Service in each Area.
- Achieve an increase of 25% in new enrolments within Council provision.
- Increase the number of volunteers involved in the project, this will be achieved by:
- Working in partnership with the newly formed 'Bradford Adventure Support Enterprise' (volunteer's charity) to recruit, train, retain and reward volunteers.
- Implement a Young Leaders programme



Appendix B

Equality and Diversity

The Youth Service continues to promote equality and diversity across the district by giving every individual the chance to achieve their potential, free from prejudice and discrimination. This year has seen an increase in project work across the district, particularly with young men and women, LGBT young people, new arrivals, migrants and refugees.

Provision and Projects

- The Youth Service continues to raise young people's awareness throughout youth club provision by encouraging healthy debates and discussions on a range of subjects including the global migrant crisis and adopting a tolerant and accepting approach.
- Inclusion projects are delivered weekly in each of five constituencies. Recently Young people with disabilities from Bradford West attended the Star residential. This involved team building challenges at Nell Bank aimed at raising aspirations and self-esteem. The weekend was subsequently evaluated at 'Outside the Box' in Ilkley town centre. Outside the Box is a dynamic, community café which is run by adults with learning disabilities. The weekend was instrumental in showing the group that it is possible for someone with a disability to lead a more fulfilled and independent life.
- Regular sessions are delivered across the district to encourage participation of new arrivals, migrants and refugees.
- Sound sessions are delivered specifically for young people who identify as Lesbian, Gay, Bi-sexual, Transgender or who are questioning their sexuality and /or gender. A Sound residential took place in October, which attracted young people from across the district and enabled them to explore issues around gender and sexuality. This has made an active contribution towards the development of the Youth Voice agenda and the development of the new transgender youth group in Bradford.
- Build a Girl Project (Bradford South), the Power Girls – 12 week course building resilience with vulnerable young women at risk. (.Bradford East) and gender work with young people (Shipley) where the film Suffragette was used as a tool to raise issues and awareness about the history of women getting the vote in Britain and the importance of voting as well as issues around the discrimination of women.
- Boy's nights (Bradford East) to encourage positive self esteem.
- Boys in the Woods – 12 week course which re-engages newly arrived pupils on the verge of exclusion from school. (.Bradford East)
- The Young Advisors Project is a group of 12 young people who are representative of the diverse communities of Keighley. These young people are aged 16+ and are currently involved in a programme of training where they meet with other Young Advisor groups from across the country. This is complimented by local training and development, such as volunteer training and young people have received inputs around equality and diversity and now they are in the process of identifying social action projects to work on in their local communities.
- Various community cohesion residential opportunities have taken place across the district, which has brought young people together. These have given young people



a platform to meet people from other areas and explore the cultures, experiences and identities of the diverse population of Bradford in a safe, supported and positive way.

Events

- The Youth Service, in partnership with British Cycling and Sky Ride Local have delivered a programme of cycling events throughout the year aimed at young people with disabilities and their family and friends. Bradford West has enhanced their fleet of bikes to ensure that even more young people are able to access cycling opportunities district wide.
- International Women's Day was celebrated with events at TFD and MAPA on the 19th of March delivered by Patwah Media and Community Arts, which involved inspirational speakers and role models.
- Involvement in the Black Heritage Project which had positive outcomes where young people were supported by role models from African and African Caribbean backgrounds.
- Various activities were supported and delivered such as the Star Project Christmas Celebration Party for young people with disabilities.
- A variety of activities took place during February 2016 to mark LGBT history month such as awareness workshops, discussions about positive role models
- Training has been delivered to the Youth Service team on Transgender awareness, 9 equality and diversity sessions were delivered as part of the volunteer training programme. Prevent briefings in addition to training on Ideologies and radicalisation. 30 young people have attended transgender awareness training.

The Youth Service continues to collaborate and strengthen links with partner agencies, such as the Equity Centre and Bradford Disability Sports. This work takes place in a variety of contexts and settings and is enhanced by its partnership approach with schools, partners, community and voluntary organisations to ensure that the needs of young people are creatively addressed. The aims for the forthcoming year:-

- The Youth Service will continue to respond to the new and emerging needs of young people, in particular facilitating and supporting the new arrivals and refugees.
- To ensure that the district wide Youth Service continue to engage with young people and promote a sense of belonging across all communities, particularly focusing on taking in the diversity of the local population.
- To work with Workforce Development to improve equality and diversity training for Youth Service staff.
- To continue involvement and promote engagement in various themed months and events such as Black History Month, LGBT History, PRIDE, and International Women's Day etc.



Appendix C

Information, Advice and Guidance

The Youth Service runs two Information Shops for Young People which provide a district wide service for all young people aged up to 25.

The Shops are located in Culture Fusion, Bradford and Keighley Town Hall. They provide information, advice and related services on anything that affects young people's lives. The service is free, confidential and runs on a drop in basis.

The number of visits to the Shops by young people over the past 4 years was as follows:-

	2012-13	2013-14	2014-15	2015-2016
Culture Fusion	9,333	9,785	10,019	7,464
Keighley Town Hall	7,233	5,978	5,318	4,289

Young people are helped directly or guided towards the best place to get help. The delivery of the service to young people is done within the principles of youth work practice, including voluntary engagement, confidentiality, making informed choices and accessibility. Whilst footfall in the centres has decreased young people have been supported with issues. In 2015-16, 11,379 customer enquiries were dealt with in achieving positive outcomes and interventions for young people, enquiry times can range from 5 minutes to 3 hours. These can be face to face or telephone enquiries.

The majority of contact with young people is face to face and on a one to one basis. When a young person comes in to use the service, staff members engage with them, establish the reason for the visit and identify ways in which they can be supported.

As well the above, 14 school and college visits were carried out during the course of the year to undertake outreach work. The Youth Service were also involved in numerous events - the City Park Youth Event, Prince's Trust Programme, Pride Event, Skills House Launch, Bradford People Event, Apprenticeship Event, Youth Centres and the Queensbury Youth Event.

Depending upon their enquiry, in-depth one to one support, signposting to key agencies and access to information resources are available. Resources include; information that is available in a variety of formats plus access to computers and telephones that young people can use, for example, to apply for jobs or benefits.

To complement the provision, a number of partner organisations work from the Shops to deliver drop-in specialist services, including: support for young offenders, contraception and STI testing; benefits; housing and debt and also health for young men. Young people are able to access sensitive services in a confidential and non-clinical environment.

The Youth Service continues to work and network with numerous organisations including:-



Bradford Nightspot, Blast Project, City Training Services, Health Inclusion Project, Bradford Counselling Services, BetterStart Project, Broadway Shopping Centre, Bradford Hate Crime Alliance, Youth Clubs, NEET Youth Contract, Public Conversations Information Session, Local Sexual Health Service Launch, Community Public Health and Digital Communications Working Group.

Events at the Keighley Information Shop have included open days, Voter registration events and a pop up week long health event. Visits were also carried out at Oakbank School and Leeds City College – Keighley campus. As part of our remit as a district wide provision an outreach session was set up at Shipley Youth Café. A member of the IAG team attended a weekly drop in session specifically targeted at NEET1 clients in Shipley and for those young people who needed IAG support. Young people got help with CVs, housing issues, personal statements for university and job search and training opportunities.

Partnerships have also been developed with a wide range of organisations and agencies across the district to ensure that young people can be referred appropriately. Other partners use the general Shop area or one to one rooms to see young people who need a city centre based provision, where they can access other services of benefit to them. One of the major benefits of this partnership working has resulted in a project called NEET free Keighley been developed which, alongside other projects, resulted in Bradford recording its lowest ever number of NEET young people.

Link work is carried out with the Youth Service to ensure that their information and advice provision is up to date and relevant.

An important part of ensuring that young people know about the services of the Shop is to constantly promote the services to young people and the adults they come into contact with. Apart from the usual mail outs and stands at events, recent publicity has included: the development of an Information Shop Bradford Facebook page, which is updated regularly; development and updating of an Information Shops entry on the Council App; holding apprenticeship and other events at the Centres and the development of a PowerPoint presentation on the Shop's Services.

Future plans include:-

- Training for Youth Workers across the Youth work Sector in Information and Advice.
- Increase the use of social media.
- Maintaining information pages for the Youth work sector.
- Development of a Youth information App to allow increased access to IAG services.
- Sharing IAG resources to increase accessibility in locality areas.

The IAG Annual report (2015-16) will be circulated to the Bradford West Area Committee when it has been produced.



Appendix D

District wide Voice & Influence work

Youth Voice & Influence Mechanism

The Commissioner for youth provision has played a pivotal role in bringing together key partners from across the district to develop a mechanism for youth voice. Prospects, Barnardos, young Lives and Youth Service have come together as a think group to facilitate a mechanism which would enable young people to have open dialogue with decision makers and engage in decision making processes.

In February half term over a hundred young people attended a world café event where they were able to discuss, education, employability, housing, health and active citizenship. During the world café young people were asked if they would like to further engage by acting on the findings of the word café. These young people have been invited to a further event which will take place in the Easter break. The findings will be presented & young people will action plan how they move forward and represent the voices of young people.

Future plan

- Continue to increase the numbers of young people on this virtual bank of youth voice.
- Offer training to increase young people's skills and knowledge base.
- To hold a district wide youth voice event each school break which young people will drive
- To publicize the youth voice 'brand' 'logo' and encourage all people working with young people to take ownership and use the brand/ logo making young people's voice more visible.

LGBT Youth Voice

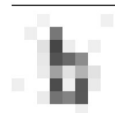
The planned residential with Calderdale's Identity youth group to learn from their success took place in August last year. Fifteen young people from Bradford attended with 11 from the Calderdale group. The residential has been the Springboard to the development of the transgender youth group. Transgender young people on the residential spoke of the need to develop a transgender youth group, the need for transgender awareness raising amongst professionals working with young and the urgent need to review good practise guidelines to met the needs of transgender young people.

As a result young people have worked with youth worker:

- A youth group has been set up in partnership with the Equity centre
- All youth workers have undertaken a days transgender awareness training delivered by the Gendered Intelligence

Future plans

- Train young people as peer mentors to deliver workshop in schools for both students and teachers
- Put together a awareness raising session which can be delivered in youth clubs



- Deliver transgender awareness training to all part time youth work staff
- Develop young peoples skills and knowledge base enabling them to further engage with decision making bodies

Budget Reduction Proposal

In February, youth workers consulted 2470 young people about the Council's budget proposals. This information was fed into the Budget planning process.

Children and Young People's Plan

In February, over eighty young people from across the district participated in a consultation with the Children's Trust board feeding comments into the Children & Young People's Plan.

Voter Registration

The partnership with electoral services continues with youth workers running sessions across the district in youth clubs, schools, & colleges to raise young people's awareness of democratic processes & the importance of voting.

Youth Can

A number of local initiatives have taken place across the District

- Laisterdyke youth club – young people are undertaking volunteer training and will pilot running a junior youth for 4 weeks in the summer
- Greenway youth Centre – young are undertaking volunteer training and will be co running a residential this summer for their peers
- Canterbury the Arc – young people delivered a presentation to ward councillors in December about life on Canterbury. It was agreed that Councillors would invite young people to a walk about with the police to discuss issues in the area.
- Springfield youth club has recently opened its doors on a Wednesday night. The session is focussed on build a youth committee for the club.
- Greenwood young people lost their provision before Christmas due to the community centre closing down... The young people feel strongly that they want their youth session to reconvene. Workers have been doing detached work in the area, building skills & confidence in preparation for young people to articulate their hopes.
- In the Easter break 50 young people who have engaged in voice and influence activities will attend a 3 day residential. The residential will begin by exploring Article 12 of the UN Convention on the Right of a Child. Young people will focus on their rights and responsibilities and begin to identify how they can engage in decision making processes to make a difference



Appendix E

Volunteering

Volunteer Development

- A comprehensive system for recruiting, training and providing placements for volunteers has been developed over the past year and issues around completing DBS checks have been ironed out and so these checks are being completed in a timelier manner.
- Six training programmes have been run throughout the year as well as an additional full day session which was run specifically for volunteers on the befriending programme in Bradford West.
- 42 volunteers have been trained with 26 of these being young people, 16 have been adults and two of the young people have disabilities.
- Out of the 42 volunteers that have been trained, 4 young people went on to University, 2 moved into paid work and only 2 went off the radar and did not complete the training.
- 19 young people and 5 adults are currently volunteering in Units across Bradford.
- Each of these volunteers completes around 3 hours per week volunteering with some volunteers undertaking more hours and offering their services for larger events. On an average of 3 hour per week for each volunteer, there are a minimum of 72 hours per week undertaken on a voluntary capacity in the Youth Service which equates to 3,744 hours per annum.
- In financial terms, at the lowest rate of pay for an unqualified youth support worker, this equates to some £28,941. In real terms, this amount is much higher as this equates to the volunteers that have been recruited through the Volunteer Co-ordinators and does not encapsulate the work of senior members and already existing volunteers in the different constituencies.
- Two of the young volunteers that have been trained have won awards as a result of their volunteering.
- Some feedback from volunteers that have been trained includes,

'Thoroughly enjoyed the training, just wanted to learn more and more.'

'So looking forward to working now as a volunteer having been given all the training which has equipped me with knowledge.'

'I have been helped so much by the Youth Service; I can't wait now to give something back. My knowledge and confidence has just grown.'

'The course was pitched at just the right level.'

'Thank you for providing this opportunity for clients currently working with Families First. It has helped them gain access to vital opportunities.' (Families First Key Worker)



Volunteering Promotion Work

The Volunteer Co-ordinators have attended the following events to promote volunteering opportunities and to promote the work of the Youth Service,

- Bradford Pride
- Take over Day
- Shipley College Volunteering Fair
- Bradford College Volunteering Fair
- Bradford University Volunteering Fair#
- Bradford Urban festival
- Shipley Celebration Event
- Youth Voice event at Bradford College

Networking

The volunteer co-ordinators have networked with and provided information around volunteering to a range of agencies including,

Bradford Trident	Families First
Centre of Excellence	Stronger & Safer communities
Christians Against Poverty	Bradford Festival
Information Shop	Leaving Care service
Youth Offending Team	Active Citizens
Saffron Residents Association	Hand in Hand
Barnardos	Shipley and Bradford Colleges
Bradford University	Centrepont
Social Care	Ministry of Food
The Arch (drug project)	Prospects
Holy Family School	The Hive
Victim Support	Advocacy, Advice, Action

The Future

The volunteering programme has now been well established and plans are now being put into place to help support other agencies with their volunteering requirements. The following training will take place over the next couple of months:

- Training for Centre of Excellence volunteers
- Bespoke Training for a group of 20 young people in Keighley
- Training for volunteers, the police and fire service who run the Police Holiday Activity Camps.

Although financial cutbacks to the Youth Service may compromise the Council's ability to sustain a dedicated Volunteer Co-ordinator post, the Youth Service will continue to encourage and support youth and adult volunteering over the coming year.



Appendix F

Delivering a new Youth Offer for Bradford District

Proposed by the Youth Offer Working Group



Introduction

This document proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report of November 2014.

The Youth Offer Working Group was formed following the independent Youth Offer Review and reports and recommendations that were taken to the Councils Executive in March 2015. The aim of the Youth Offer Working Group was to bring people together from across the youth sector to explore the review findings, and develop closer working arrangements in order to enable recommendations from these reports to become reality. The Youth Offer Working Group has representatives from the voluntary sector, the council, the police, community and faith sectors and feeds into the Core Strategic Group of the Young Lives Bradford Network and Bradford Council's Active Citizenship New Deal Partnership.

This document outlines the summary of discussions in relation to what are considered to be key elements of the Bradford Youth Offer, what this looks like now and where the opportunities are to make changes. It has used the findings of the review to formulate the recommendations in light of a changing environment in which youth work operates and of the pressures on public sector funding.

This document is intended to support the budget considerations in relation to Youth Work and its future in the District. It recognises the need to do things differently and to increase the sharing of expertise and resources across the whole youth sector.

What is the Youth Offer?

The Secretary of State for Education provides guidance to local authorities on services and activities to improve young people's well being. This guidance outlines the expectations in relation to young people's equality of access to a range of positive, preventative and early help services and activities that improve young people's well being.

We call this the Youth Offer, recognising that with the right supportive relationships, strong ambitions and good opportunities all young people can realise their potential and be positive and active members of society. Bradford's Youth Offer aims to ensure a range of activities and services that take place in safe spaces, where young people can develop a sense of belonging, socialise with their peers, enjoy social mixing, spending time with other people and develop relationships with adults they can trust.

The Group felt that in the Bradford Youth Offer it is important to include a range of services that support personal and social development for young people, raise aspirations and build resilience.

Who delivers the Youth Offer?

In Bradford the youth offer is delivered by a range of providers including Bradford Council, health, schools, voluntary sector, informal community groups, housing associations, faith groups, uniformed organisations, the police and private sector organisations.

Why a new offer?

There are a number of reasons why there needs to be a new youth offer



- **The Youth Offer Review** The Council conducted a review into the Youth Offer. It recognised strengths of the existing offer, but also recognised that there is a need for change. This document is part of the progress of moving this offer on.
- **The severity of the cuts** Bradford is facing in the public and voluntary sectors means that the current levels of funding for all services and activities need to be reviewed.
- **Bradford's New Deal initiative**, a response to the austerity measures this recognises that there is a need to do things very differently in the future which will involve increased partnership working and communities taking a more active lead. The Youth Offer therefore needs to reflect the New Deal principles:
 - **Principle 1: Enabling Community Leadership** – the District should have a culture and systems of governance which are vibrant, inclusive and democratic.
 - **Principle 2: Integrated Local State** – the Council and other public bodies which constitute the local state will integrate planning and delivery so that shared priorities, based on wellbeing outcomes, drive decision making, joint commissioning, resource allocation and joined up services and relationships with citizens and service users.
 - **Principle 3: Reducing Demand, Changing Expectations and Behaviour** – Policies and strategies will be focused on actively managing, and where possible, reducing demand for services in order to manage costs within reducing resources and to eliminate waste.
 - **Principle 4: Investing in Prevention and Early Intervention** – A critical approach to managing demand in ways which reduce cost, eliminate waste and develop more positive, co-productive behaviours is through shifting strategies upstream towards preventing costly problems occurring in the first place, or at least intervening in problems before they become chronic and intractable.
 - **Principle 5: Reducing Inequalities** - All policies and strategies will aim to reduce the inequalities in income, health, education and other aspects of wellbeing which have affected and excluded significant parts of the population and which limit opportunity and life chances.
 - **Principle 6: Subsidiarity: decision-making is devolved to the lowest appropriate level** – so that strategies and services can be tailored to meet the needs of specific individuals, families and communities.
 - **Principle 7: Productivity and Value for Money** – policies and strategies will be able to demonstrate a commitment to delivering improved outcomes or reduced social costs in ways which minimise financial cost and waste and maximise economic efficiency and societal impact.
 - **Social media and new technology** are already changing how young people access information and support. The youth offer needs to reflect that.

This paper explores some options for delivering the new youth offer. One thing is clear, however, is that “no change” is not a viable or sustainable option.



Foundations of a new Youth Offer

The Youth Offer review and subsequent council decisions recognise the need for greater strategic collaboration. The Youth Offer Working Group proposes that the key foundations to a successful youth offer for Bradford District are:

- **Variety of experience:** Central to the offer will be the concept of ensuring that there is a variety of experience on offer. This includes variety of provider, variety of setting and variety of activities offered in local neighbourhoods.
- **Safeguarding:** All provision irrespective of size and sector (public, private and voluntary) should meet minimum safeguarding standards as outlined by the Bradford Safeguarding Children's Board and be able to evidence this.
- **Ensuring quality across all provision:** Currently it is unclear what "good" looks like. Equally different provisions use different measures to demonstrate their work. Provision should use the same outcomes and measurement. A 'kite mark' should be developed which sets out from a young person's view, what good provision looks like and allows organisations to assess their strengths and weaknesses. It is, however, vital that any expectations are proportionate and reasonable. With the exception of meeting minimum safeguarding standards, expectations on a very small informal group operating a couple of hours a week should be different to expectations on large well established organisation working with vulnerable groups.
- **Young person led:** Young people should be central to the planning, delivery and decision making. This is explored more within the sections on youth voice and active citizenship. Arrangements should be in place to enable young people to be actively involved in inspections on the quality and accessibility of provisions.
- **Community cohesion:** Opportunities to interact with young people from different backgrounds are vital and contribute to building community cohesion. Organisations would be encouraged to create opportunities to link up with other groups of young people
- **Inclusion:** It is vital that barriers to participation are overcome. This has two aspects:
 - Individual support to young people to help them overcome barriers and be able to access open access provision.
 - Organisational development to help organisations and staff adapt their services and activities to be genuinely inclusive – this support includes access to resources and training and will help organisations working towards the kite mark, and to benchmark approaches and performance to identify how we might improve impact and cost effectiveness.
- **Supporting health and wellbeing:** Activity under the youth offer contributes significantly to developing young people's health and wellbeing. Its contribution to improving the mental health and emotional wellbeing of young people is particularly important. The Group is working on strategic alignment with work to review CAMHS and mental health provision.
- **Learning Opportunities** Activities should enable young people's learning and achievements to be recognised and learning outcomes to be achieved. This will be through a diverse range of formal and informal methods, including awards and accreditation. Young people should be supported to recognise and celebrate their achievements.
- **Pathways to Opportunities**



All activities should be seen as part of a continuum and young people should be encouraged to take ownership of their own pathway and to explore the variety of opportunities and settings. Underpinning this will be:

- Ways to help young people find out what is available
 - Support to young people to access and explore the opportunities available
 - Organisations, staff and volunteers taking active steps to understand the other provision available and promote it.
- **Cross-sector working**
Greater partnership across the whole of the youth sector and greater collaboration is a key tenet of the youth offer and new deal. Central to this is an increase in cross-sector working. There are two strands to ensure this is achieved:
 - An increased level of face to face contact between young people who are supported by different providers – a greater range of cross-sector young people’s activities that build on and increase partnership working.
 - Greater level of strategic co-operation, including, co-design, joint commissioning, joint delivery and embracing new ways of working
 - **Capacity building:**
This would seek to:
 - Maximise the resources across the district and avoid duplication: sharing equipment, resources, staffing
 - Build on partnership working
 - Opportunities to maximise interaction and sharing
 - Capacity building support should be focussed around enabling organisations to work towards achieving the kite mark.
 - **Commissioning Processes:** Commissioning for services to children and young people should:
 - be aligned and appropriate to the youth offer, referencing the key principles outlined including supporting information advice and guidance, developing young people’s voice and engagement and promoting active citizenship.
 - Use appropriate methodologies to secure appropriate services, including grant funding, alliance commissioning: selection of methods should depend on the service and activity being purchased.
 - Be designed to maximise external funding

Elements of the Youth Offer

The Working Group is proposing five elements to an improved Youth Offer. These are described in more detail below:

1. Information and advice
2. Voice and influence
3. Open access
4. Targeted provision
5. Active citizens and young people’s contribution to community life



1. Information Advice and Guidance (IAG)

This includes advice on education, skills, health and emotional wellbeing. It encompasses both formal provision and informal provision.

What does it look like now?

- Two Info Shops (Bradford and Keighley). These offer a service for those young people who don't access "youth clubs" or other provisions. Numbers accessing the Information Shops have reduced significantly in recent years.
- Lots of Informal IAG by Youth Workers, professionals, volunteers within other provision. There is variability in terms of how well connected this is with other provision and how the quality of this is ensured.
- Schools provide IAG but young people who don't fit in to mainstream schools have less access to IAG.
- Sometimes the offer is too "formal"
- Better use of social media and the internet would offer young people access to a wider range of services

What do we know from young people?

- Young people are voting with their feet and using the Information Shops less than previously. Combined visitor numbers for both Shops have gone down from 30,213 in 2010-11, to 15,337 in 2014-15.
- Increasingly young people are using social media and IT to access and seek Information, Advice and Guidance.
- The youth offer should focus on providing support and activities that make a difference to young people's lives and not simply provide access to leisure activities (Youth Offer Review)
- The youth offer should focus more on providing support for young people to develop their learning potential than current provision does. (Youth Offer Review)
- There should be better signposting and advertisement of provision, particularly around the areas of learning support and directed at young people who are NEET or unemployed. (Youth Offer Review)

Options for Change

- 1. New models of provision:** District and sector-wide dispersed IAG model: develop a district-wide IAG service which supports other providers, as well as the Council, to provide IAG at a time and place convenient for young people to access (recognising that many organisations already do this informally as part of their provision). Move away from having just two dedicated drop in places to having a wider range of places where young people can drop in (like the help I am lost card). This would enable:
 - More outreach work to be done – take IAG support to existing provision.
 - Enable more pro-active sharing of information – focus on informing other organisations and providers.



- Horizon scanning - identifying what young people want
 - Increase use of social media - recognising the changes in youth behaviour for accessing IAG
2. **Changes to commissioning:** Ensure all Council funded provision (whether in house or commissioned) provide a base level of IAG as a core part of their work – formally recognising the informal activity undertaken, and introduce a requirement to be up to date and collaborative.
 3. **Increased partnership working:** Explore options to undertake further partnership work (e.g. Prospects “What if I...”)

Recommendations:

- That IT solutions and technological responses are explored and maximised
- That Information, Advice and Guidance work is delivered using the ‘dispersed’ model set out above and embedded into all youth work provision in the District

2. Voice and Influence

This encompasses:

- Influencing how provision is run: planning, governance, recruitment of staff
- Participating in decision making bodies and influencing local and national government
- Raising issues and campaigning on issues

What does it look like now?

- The Youth Offer Review recognised significant work needs to be undertaken to increase and improve youth voice.
- There is some youth voice provision but it is not co-ordinated or consistent. Opportunities for young people to feed in to existing ‘systems’ are difficult and sometimes too bureaucratic for them. Existing provision is not necessarily representative of all young people in the District. There are VCS forums that exist and are keen to link up to decision making processes, but there is no effective mechanism for doing so.
- There are pockets of consultation undertaken but not consistently and is not necessarily young person friendly. It is sometimes adult consultation with young people invited, rather than being tailored. Opportunities to be involved are not always well communicated; it is not always clear what is being asked, why it is being asked, what difference it can make and what the impact has been.
- Many organisations involve young people to some extent in the running of the organisation (governance, planning internal consultation, advisory committees).
- Organisations have forums that enable young people to discuss issues relevant to them but there are not necessarily opportunities for these voices to be heard outside the organisation.
- There is some involvement by young people in recruitment of staff but this is not consistent or across all provision.



- There are some good practice models of local young people and Area Committee Grant Giving Groups working together, e.g. YOF grants
- Youth service reports take young people to Area Committees and other meetings. It is much less common for other (non-Youth Service) groups of young people to be present at Area Committees.

What do we know from young people?

There is a need for a well resourced, central youth voice vehicle or mechanism such as a youth council or similar to allow young people to be involved at a strategic level in the development of the youth voice offer. Young people should also be involved in the monitoring and evaluation of provision, delivery of training for staff. As well as this be supported to volunteer generally in the running of the youth projects they attend and individual projects should make sure they listen to young people about the services they offer.

Young People identified that the chance to have their voices heard was an important element of the Youth Offer.

Options for Change

1. **Adapt consultation processes to make them more young people friendly:** Adapt language and approach to be more accommodating to young people. This includes reflecting on language used and how accessible existing consultation mechanisms are to young people. Consultation needs to be planned and invested in and appropriate for young people. This may involve social media, consultation in young people friendly environments, or going to where young people already are.
2. **Co-ordination and enhancing existing opportunities:** Link up what is already there – greater impact could be achieved by existing activities if they were better joined up.
3. **New opportunities for engagement:** Create opportunities for engagement that are meaningful, are achievable, have feedback and engage YP in what they can do.
4. **Nurture new and emerging youth voice opportunities and groups:** Some recent opportunities that young people have taken part in include:
 - December 2015 - 60 young people took part in a consultation with the members of the Children’s Trust Board in identifying initial priorities for the new District Children and Young People’s Plan.
 - February 2016 - 120 young people took part in the Youth Sector Partnership run Youth Voice Event looking at the priorities for the District Plan, the Children’s Trust next steps and the Universal Safeguarding Board Anti Bullying survey.
 - February 2016 - 70 young people from across the Youth Sector have taken part in the first ever visit by the Home Office Select Affairs Committee to add their voice to the enquiry into the Prevent Policy.
 - March 2016 - the Children’s Commissioner for England visited the District and undertook a series of visits to speak to young people living in Children’s Homes, using Homeless Projects, young people on Supported and Independent Housing Pathways, Children in Care and Youth Provisions and Information Service Users. This 2 day visit enabled young people who would not have routinely engaged with



youth voice style events to be heard and influence directly those who have influence on National Youth Policy.

5. **Social media:** Greater use of social media to engage with young people. Could link with universities to offer student placements to develop social media, apps and other initiatives to support youth voice.
6. **Commissioning requirement:** All commissioning/commissioned services should have participation expectations
7. **Quality improvement:** Encourage organisations to reach/develop a Voice and Influence Quality Mark
8. **Area Committees and other Council Committees:** To ensure that when there are issues relating to young people, that opportunity is given for young people's voices to be heard.

Recommendations

- Build on the existing youth voice work and look to ensure pathways that enable this to become more joined up across the District.
- Develop a mechanism for sharing good practice and create opportunities for Youth Voice to be embedded into youth work practice across all sectors

3. Open Access

This incorporates any activity that is open to any young person in the District. Whilst this activity may be aimed at particular communities of geography, identity or interest, open access provision is not exclusively for young people from that community. This could include:

- Provision by faith groups that is open to young peoples who don't hold that faith
- Provision by a disability group that is also open to non-disabled young people
- Provision by uniformed organisations
- Sports clubs
- Youth clubs serving a particular place

What does it look like now?

- There is a relatively strong provision of open access
- There are perceived and actual barriers to access including cost, transport and safety
- Some vulnerable groups face particular challenges accessing provision.
- There are some gaps in provision and some duplication.
- There is a wide range of providers Faith, VCS, Council
- There is a need for more/better understanding of what different VCS and Faith organisations can/ do offer
- Open access is supported by small amounts of grant funding
- Varying ability to provide for additional support needs



What do we know from young people and the Youth Offer Review

- Overall young people are satisfied with the activities and support they are receiving and feel they have sufficient access to both. The most important areas of support to young people are personal and social development, activities and mixing and learning potential. Young people place substantially higher importance on the area of learning development than youth projects across Bradford.
- The Youth Offer Review young people's steering group was in favour of a greater focus on the vulnerable groups that have been identified as underserved, funded by moving some resources away from general open access provision
- Provision of local focused projects in specific communities should be used to overcome the barriers to specific BME groups created by safety concerns and the need/desire to stay within your own community. In the long term steps should be taken to promote community cohesion
- The most important type of activity to young people was "leisure activities not including sports" followed by "sports", "socialising with other young people" and "music" which were all broadly comparable. Young people believed they did not have enough access to "outdoor pursuits" and "workshops for groups" but this was only slight.
- Young people are happy to access youth provision in a variety of settings with open access youth specific settings being slightly more popular than others.
- Barriers to accessing provision are, cost of entry, cost of travel, safety concerns relating to the provision, concerns that staff would not understand your needs, or ensuring the environment was safe. These barriers applied to all young people groups but were more strongly pronounced for vulnerable groups. Safety concerns were more strongly pronounced for BME groups some of whom also highlighted not wanting to travel out of your own area/community after dark to access provision because of safety concerns.
- There were also additional barriers in relation to provision not meeting specific needs relating to specific vulnerable group categories (eg lack of personal care for young people with disabilities). Some BME group highlighted the need for culturally specific provision, but this is thought to be well met
- Asian/Asian British young people felt they were less well served with access to activities when compared to their peers. It is thought that community cohesion and safety issues appear to be a notable factor that affects the experiences and access to activities of Asian, Central and Eastern European and Roma groups of young people. Understandably these likely issues are likely to concentrate in Bradford West, which has the highest proportion of Asian heritage residents.

Options for Change

1. Reconfiguration of provision:

- a. The Council could work more closely with VCS and Faith providers to ensure consistent coverage and lack of duplication of open access opportunities
- b. Supporting local people to become volunteers in open access provision and take over the provision, enabling staffing resources to be prioritized on capacity building, outreach and addressing barriers.



- c. Develop a collaborative/partnership approach – jointly planning provision and developing good practice together and to ensure open access activity is inclusive and open to all.
- 2. Collaborative work to seek resources and use existing resources more effectively.**
 - a. Joint work undertaken to bring in external funding to support open access provision.
 - b. Increased sharing of existing resources (e.g. learning opportunities, facilities)
 - 3. Innovative ideas to use resources more effectively.**
 - a. For example: offer free leisure activities and have IAG outreach provision available
 - 4. Develop common standards/outcomes for open access provision**

Recommendations

- Build on the existing mixed delivery model for open access provision which is part-funded by the local authority, and develop the Council's and the voluntary, community and faith sectors' delivery to agreed outcomes that align with the Youth Offer and guidance for services that improve young people's health, well-being and learning potential.

4. Targeted Provision

Targeted provision will usually be exclusively for people who fit certain criteria or where there is an expectation that a certain proportion of participants meet such criteria. This will often be provision that is issue or agenda driven and activity that is prioritized by particular funders.

What does it look like now?

- There are some good elements, which can be seen to deliver
- Current provision is generally based on historical arrangements and therefore may not always meet current needs. There is no clear system for refreshing/reviewing if the offer is still "sufficient"
- Targeted provision is generally funding and agenda driven and therefore less flexible. Where funded by grants there is often a greater element of flexibility.
- There is, in general, not a lot of innovation – although there are some emerging models
- There is a lack of clarity as to what is defined as targeted and why particular groups are targeted. Not clear what groups are defined as targeted groups / different definitions in the sector
- Targeted work is not always tied into the bigger picture

What do we know from young people and the Youth Offer Review

Young people place least importance on the area of aspiration and resilience and substantially less than projects in the area and adults who completed the stakeholder survey. However the nature of this category means that support in this area is less likely to



be desired than other areas, but may still be needed.

Options for Change

1. **Develop new flexible and responsive delivery models within commissioned services**

- a. Innovation partnerships – working together to achieve something
- b. Social investment could be considered/explored (social investment bonds)
- c. Targeted money could be ‘seed’ money with defined outcomes requiring other funding to support delivery (in kind and other grants)

2. **Review and redefine which groups are ‘targeted’** - this needs a process for identifying changes to need/targeted groups and being able to adapt to change and emerging needs

3. **Reduce duplication and co-ordinate activity:**

- a. Need to consider who else is doing what to reduce/ensure no duplication
- b. Where young people already have key workers (some statutorily) i.e. LAC could we reduce the other professionals working with these groups (i.e. youth workers, NEET workers)

4. **Ensure better support to young people to enable access to targeted provision/universal provision.** This includes more promotion to targeted groups of the offer available in open access provision and including actively breaking down perceived and real barriers to access for some young people.

Recommendations

- To ensure innovation is supported and developed
- To consider, through commissioning, to allocating small amounts of funding to groups where there are opportunities for additionality and increased opportunities to access other funding

5. Active citizens and young people’s contribution to community life

What does it look like now?

- **Pockets of good practice:** There are some pockets of good practice (e.g. the allocation of YOF grants by Area Committees, Play partnerships involving the community) but there is no consistent approach.
- **Young people’s volunteering opportunities:** Young people do volunteer already, but there are not necessarily ways to ensure progress, support them to the next steps or ensure the quality of the opportunities.
- **National schemes and award programmes:** NCS is available in the District, but this is only one model and will not be suitable for everyone. It is unclear how effectively NCS reaches a wide variety of different young people. Some citizenship opportunities are available as part of award schemes (e.g. DofE and uniformed organisations’ schemes) but completing the award can be the main motivating factor.



- **“Enforced citizenship”**: Some activity has a community benefit but is undertaken as a result of a sanction, judicial process or other enforced process, e.g. reparation work, Restorative Justice work
- **Missed opportunities**: The private sector is not active in initiating opportunities
- **Insularity**: Opportunities and activities don't always look beyond the immediate boundaries or broaden young people's horizons beyond Bradford
- **Focus of activities**: Sometimes active citizenship activities are focused on those who are not performing well – need to balance this with supporting and engaging those who are high performers
- **Adult led**: Much of the activity is adult led or directed. Adults also can be perceived as providing too much for young people, rather than encouraging and facilitating young people to devise their own solutions. Some practitioners have forgotten the “bread and butter” of youth work and “do too much” for young people rather than facilitating young person led action.
- **Faith based action**: Faith groups have a strong ethos in activities that make a difference within a community and would be keen for young people to take a more active role in identifying opportunities.
- **Funding**: Currently very little active citizenship work is explicitly funded by the Council, although some funded activity will contribute to developing young people as active citizens.

What do we know from young people and the Youth Offer Review

- Volunteering was relatively low on young people's priorities.

Options for Change

1) Developing pride in the city and other parts of the District.

- a) Work could be undertaken to develop pride in Bradford and promoting the positives of living in Bradford District. This could include work around the City Park and other places where young people meet.
- b) By developing and maintaining contact with young people, including those who move out of the area, the achievement of Bradford District's young people can be celebrated. In the future these young people may be in a position to support Bradford's communities.

2) Greater expectations of young people to play a role as an active citizen

- a) There should be a greater expectation that young people take a role as an active citizen and develop their own solutions. “The offer” currently doesn't expect enough of young people.
- b) Back to basics youth work – only doing for young people what they cannot do for themselves
- c) Young people should be encouraged to generate funding themselves to support things they want to do.
- d) Rather than running activities for young people, a more facilitative approach should be taken which rewarded giving and taking independent action.
- e) A greater emphasis on encouraging informal action like putting older people's bins out.



- f) Celebrate active citizenship - support young people in understanding the impact of small acts of kindness/citizenship
- g) Sessions could have some time allocated when there is “consideration of others” – instilling this in to young people’s thoughts.
- h) Empowering young people to make ‘safe’ decisions when taking active citizenship roles, thereby building young people’s resilience.

3) Funding and financing:

- a) The Council should place more emphasis on active citizenship within funding arrangements for all young people’s services.
- b) Encourage private companies to invest in young people in local areas where they are based.
- c) Encouraging local “giving” – create a community fund for young people.

4) **Co-production and partnership:** Focus on how young people and services can work together to achieve things in communities; learn how to build crowd support for ideas and influence people and build relationships.

5) **Linking into faith groups and multi faith activities:** ensuring these activities are visible and open offers to young people to participate. We need to learn from good practice e.g. Mosques/Madrassahs who are actively promoting active citizenship.

6) **Increase networking and sharing of resources:** to ensure that opportunities and ideas are shared and that young people have access to a wide range of resources.

7) **De-specialising and de-mystifying how to engage young people** – encourage all providers of active citizenship opportunities to consider how they can involve young people

Recommendations:

- Seizing opportunities that challenge young people to take social action
- Re-focus youth work practitioners towards ownership and towards young people being “creators not consumers”
- Influence and shape provision to develop opportunities for active engagement
- Developing initiatives and projects that are delivered by cross sector communities, VCS and the Council

Next Steps

The Youth Offer Working Group will continue to meet to oversee the implementation of the proposals and recommendations contained in this report.

Youth Offer Working Group

Heather Wilson (Chair), Commissioner (Youth Provisions), CBMDC

Jonathan Hayes, Keighley Area Co-ordinator, CBMDC; Mick Charlton, Bradford South Area Co-ordinator, CBMDC; Peter Horner, Strategy Development Officer, Young Lives Bradford; Insp. Jonathan Pickles, West Yorkshire Police; Anna Shepherd, Development



Manager, JAMES; Leanne Ashworth, Senior Manager, YMCA; Nasim Qureshi, Chief Executive, Inspired Neighbourhoods CIC; Steve Grasham, Children & Young People's Advisor, Diocese of West Yorkshire & the Dales



Report of the Strategic Director – Environment and Sport to the meeting of Keighley Area Committee to be held on 30 June 2016

C

Subject:

Keighley Area Community Development Commissions 2015-17 Progress Update

Summary statement:

This report outlines the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16.

Steve Hartley
Strategic Director
Environment and Sport

Portfolio:

Neighbourhoods and Community Safety

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Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report outlines the work of the Community Development (CD) Workers on behalf of the three commissioned organisations during the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16.

2. BACKGROUND

- 2.1 A report setting out the basis on which the Executive devolved commissioning of Community Development and Community Centre Core Cost grants to Area Committees to increase local democratic accountability and transparency was presented to Keighley Area Committee on 11 September 2014.
- 2.2 At its meeting held on 27 November 2014 Keighley Area Committee resolved that: "Keighley Area Committee approves the recommendations on Community Development grants made by the Grants Advisory Group as detailed in Table 2 of this report."
- 2.3 Table 2 of the report allocated Community Development grants of £21,000 per year for the two years 2015-16 and 2016-17 to the following organisations: Keighley & Ilkley Voluntary and Community Action, Hainworth Wood Community Centre and Bracken Bank & District Community Association.
- 2.4 The report also outlined the purpose of these grants by describing the community development approach to community support as contributing to building stronger sustainable communities in the following ways:
- Develop active communities
 - Increase the active participation of residents in their neighbourhoods and communities
 - Reduce the negative impact of budget reductions within neighbourhoods and with communities of interest and people on low incomes.
 - Challenge disadvantage and inequalities
 - Stimulate innovative and sustainable local solutions to issues.
 - Build relations within and between communities
- 2.5 The Keighley Area Committee received an update report (April – September 2015) on the progress of work undertaken by the three organisations in receipt of the Community Development grants at its meeting held on 3 December 2015 (Document 'O').
- 2.6 Appendix A-C of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken by the CD workers between October 2015 and March 2016 that have contributed to addressing the priorities within the Keighley Area Ward Plans 2015-16. They are by no means an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.



3. OTHER CONSIDERATIONS

No other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The Community Development grants are contained within the Council's budget as approved by the Council on 25 February 2016.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community development work seeks to promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2015-16 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Community development work may improve the greenhouse gas impacts of potential projects in local communities.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.

7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.



7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2015 to March 2016 to support Ward priorities within the Keighley Area Ward Plans 2015-16 be noted.

11. APPENDICES

Appendix A – CD Commission – KIVCA, Progress update summary October 2015 to March 2016

Appendix B - CD Commission – Hainworth Wood Community Centre , Progress update summary October 2015 to March 2016

Appendix C – CD Commission – Bracken Bank and District Community Association, Progress update summary October 2015 to March 2016

12. BACKGROUND DOCUMENTS

12.1 Keighley Area Community Development Commissions 2015-17 Progress Update, Document 'O', Keighley Area Committee, 3 December 2015.



Appendix A

CD Commission – KIVCA, Progress update summary October 2015 to March 2016

E5 Keighley (Engage, Enable, Encourage, Empower, Educate)

I worked with 4 organisations to apply to the Big Lottery for funding to develop a women and girls empowerment project. We were successful in securing £500,000 for a 4 year project to be delivered in Keighley. The project will provide direct and indirect work with women and girls to develop their confidence, self-esteem, self-worth, assertiveness and empowerment through work with secondary schools and within community settings.

Partners are: Keighley Women & Children's Centre (KAWACC), Children's Society, Joint Activities Motor Education Services (JAMES), and Intercultural Communication Leadership School (ICLS).



Women of Keighley Collective

The "Women of Keighley" collective are women who live and/ or work in Keighley. The aim is to bring women together for friendship, using the collective as a platform for change, unity, sharing, diversity, mutual support, connectivity, self discovery, and opportunities for growth. Our first forum for Central ward attracted mainly South Asian women who were already connected to schools or organisations. Women were encouraged to talk about activities they were involved in and the difference this has made to their lives. For many this was the first time they had spoken in public to a room of 70 people. In addition we had a range of stalls providing information on health and wellbeing, domestic violence and other crucial support services for women.

International Women's Day was attended by 200 women from diverse backgrounds, and many took part in the day by cooking food and baking cakes.

The event was organised by the following: Soroptomsts & Mothers of Eastwood School, Holycroft Parents, Good Shepherd Centre, Lilies of the Valley, Roshni Ghar, KAWACC, Highfield Community Association, Cliffe Castle Conservation Group, Keighley Healthy Living, KAWACC, Keighley Children's Centres, Keighley Healthy Living, Area Office, Racial Justice Network, parents and residents. This collective and other activity can continue as a result of the above funding.



Keighley Soup

This is a community fundraiser which puts power in the hands of the community. It's a way of bringing the community together to support innovative ideas from local people to improve the area and the lives of those who live in Keighley and surrounding areas. Each member of the audience pays £5 entry and receives a bowl of soup and a vote for who will be presented with 100% of the entry money received. The event worked well and we had 31 people pay which gave us a prize total of £155. All four pitches were great and the audience had a good time. Those who came were asked how regular they thought it ought to be and quarterly had the most votes. The Keighley Rotary Club came and have pledged their support for future events.

Incredible Edible - Sow and Seed Project

This is a weekly pilot project held at Woodville Activity Centre Keighley. The centre is leased from the council by Prism Youth Project and they are encouraging groups to use the space for community initiatives all year round. A group of 10 South Asian women attend on a regular basis as well as other women not attached to any group. We have access to a poly tunnel and outside growing space, and have support from a trained horticulturist if required. For some this is a new experience and all are keen and enthusiastic. Comments from the women so far have been positive and they have reported "feeling great", "this is fantastic", and "can't wait to come again". A community planting day is due to take place during the school holiday on Victoria Road where we will plant a curry garden using some of the vegetables grown at the project.



Later Years Cobbydale

I am working with the Friends of Silsden Town Hall, Care link, Area Office and local residents of Silsden. We have developed a booklet of activities and services of "What's on in Silsden" for the people of the village. Our aim is to encourage people living on their own or isolated to access activities and services in the village, set up activities to meet the needs of the villagers, bring people together for friendship and fun, work together to improve the lives of people in Silsden and provide opportunities for people to get involved in the group. This idea developed during a conversation at a meeting about isolation and older people, and the booklet was developed as a result of this. We are now in the process of securing funding for printing.



Appendix B

CD Commission – Hainworth Wood Community Centre, Progress update summary October 2015 to March 2016

Due to staff illness this Appendix is not currently available but will be presented at the meeting.



Appendix C

CD Commission – Bracken Bank and District Community Association, Progress update summary October 2015 to March 2016

Westfell Environmental Improvement Initiative - Update



Project aims - to address long standing environmental and community safety issues relating to a derelict piece of land at Fell Lane, Keighley by engaging local people, agencies and service providers.

Partners - Ward Councillor Farley, Yorkshire Housing, Broomhill Co-op, Keighley Town Council, B&Q, other local businesses

Community involvement - Three community environmental sessions and a new 'friends of' group brings the total of people involved to 250+ members of the public.

Funding & Resources - Yorkshire Housing £500, CBMDC £200, Broomhill Co-op have donated refreshments and B&Q donated bark chippings. Local people and other businesses have donated plants, planters and seeds and raffle prizes

Outcomes - The project brings people of all ages and abilities together, to plan and implement a variety of recreational and educational learning activities to improve their local green space. A new 'Friends of Westfell' group has been set up ensuring the sustainability of the initiative. Further links with local businesses aid improvements on the site.

Perk Up Your Park - Update

Project description - This initiative was organised in direct response to community concerns raised about an increase in the amount of litter being dropped in Oakworth Park. **Partners involved** - Friends of Holden Park (FOHP), Keighley Area Co-ordinator's Office, Parkway Furniture, Oakworth Co-op; Oakworth Primary School; Keighley Town Council, Clean for the Queen national campaign and Cllr Russell Brown

People involved - 3 litter picks during October and February involving 20, 25 and 20 people raised the number of people involved so far to 105+

Funding & Resources - £500 Community Chest, Parkway Furniture sponsored the tabard printing, Oakworth Co-op support each event with staff time and resources/refreshments

Outcomes - This initiative has proven to be a great success in terms of local people, businesses and School taking an active role towards keeping the park clean and maintained. Other parts of Worth Valley are being 'litter picked' by people who now have access to their own 'litter picking' resources. Relationships have been built between local people and local service providers. The concept of active citizenship has been promoted.

Time Out Coffee Stop Aim – to tackle social isolation and loneliness in older people by offering a wide range of social, leisure and education opportunities in their local and wider communities, meeting new people and enjoying trips out. This group is run by members of the community of Braithwaite. A successful funding application means the group can expand by upgrading kitchen facilities to providing a fortnightly luncheon group.

Partners involved – Incommunities and people from the wider communities of Keighley

People involved – 15 people regularly attend, organised trips can attract a further 30+ people from the wider communities of Keighley

Partners involved – Incommunities, Oakworth Young at Heart group,

Funding & Resources - £2,400 Awards For All funding, £250 Incommunities TARA funding, local people donations





Outcomes – older people have experienced various benefits on their health, wellbeing and quality of life. They are linking in with other community groups to meet new people and enjoy shared learning.

Cabbage Club - Update

Project description – The Project continued to thrive with a 15 week (Nov 15-Mar 16) Accent funded booster followed by confirmation that we'd been successful in our application for two years People's Health Trust (PHT) funding. The project aims to encourage and support people to be more self-sufficient through an integrated open access programme based on outdoor activities whilst creating an outdoor education facility based at the community allotment site.

Partners involved – People's Health Trust, Accent Housing, Keighley Town Council, CBMDC, Bracken Bank & District Community Association, local allotment holders committee, Keighley NPT, Oakworth Co-op

People involved – 166+

Funding & Resources - £11,000 People's Health Trust (1st payment from £39,000 granted), £2,000 Accent Housing, Keighley Town Council security fence, donations of resources from local people, businesses and service providers.

Outcomes - building stronger communities and tackling isolation and health issues by bringing people together to work and share tasks and skills whilst improving the environment



Braithwaite Improvement Partnership (BIP)

Project description – an environmental community group set up to support the improvement of the play area at North Dean following five years of work by residents, politicians and community organisations. A new play area has been installed (November) and was officially opened during February 2016

Partners involved - Incommunities, CBMDC, Bradford Play Team, Bradford Bulls, The Cabbage Club, local schools, Yorventure, Keighley Town Council and many more

People involved - over 150 people attended the event which was supported by a team of 8 BIP volunteers

Funding & Resources - £60,000 Yorventure, £26,000 Section 106 monies, local service provider contributions of time, resources, £100 CBMDC, £100 anon donor

Outcomes - Following many years of public consultations and funding discussions, construction work finally began last November. The newly formed BIP community group, run by local people, will endeavour to take on new environmental projects that transform this thriving housing estate.



Little Belchers

Project description – local people were enthused to start up a new community group for pre-school aged children and their parents. Consultation attracted good support for the initiative from local people and businesses. The Little Belchers group set up in early 2016 at the Sue Belcher Community Centre, Bracken Bank

Partners involved – BBDCA, CBMDC

People involved - 6 volunteers, 15 regular attendees and over 50 people took part in consultations

Funding & Resources - £350 CBMDC, free room hire of the SB Centre, donations of resources from local people & businesses

Outcomes – Bracken Bank hasn't had a pre-school group for some years despite various attempts by Children's Services which resulted in limited attendance. The local community have come together to provide a weekly care and education facility in which local people can come together to share experiences and activities that benefit their physical and mental health, well-being, and social and emotional health.



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Report of the Strategic Director – Environment and Sport to the meeting of the Keighley Area Committee to be held on 30 June 2016

D

Subject:

Cleaner and greener streets and neighbourhoods in Keighley - devolution to Area Committee

Summary statement:

This report provides an update to information presented to meetings of the Keighley Area Committee in 2015 relating to Council Wardens and Street Cleansing. It highlights a developing approach that delivers on the cleaner/greener agenda at an Area, Ward, neighbourhood and street level that is supported by residents, businesses and community organisations as part of the People Can – Make a Difference Campaign.

Steve Hartley
Strategic Director Environment and Sport

Portfolio:
**Environment, Sport and Culture/
Neighbourhoods and Community Safety**

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Overview and Scrutiny Area:
**Environment and Waste Management/
Corporate**



1.0 SUMMARY

1.1 This report provides an update to information presented to meetings of the Keighley Area Committee in 2015 relating to Council Wardens and Street Cleansing. It highlights a developing approach that delivers on the cleaner/greener agenda at an Area, Ward, neighbourhood and street level that is supported by residents, businesses and community organisations as part of the People Can – Make a Difference Campaign.

2.0 BACKGROUND

- 2.1 In 2012 the Council Executive devolved a number of services to Area Committees. The purpose of this was to increase local accountability and to increase the effectiveness of service delivery through increased synergy between services at the local level.
- 2.2 The role of Ward Councillors is integral to the functioning of the developing approach. Good local leadership encourages positive behaviours with local communities and has a positive impact on staff who feel more valued and motivated.
- 2.3 In November 2015 a report came to Area Committee outlining the People Can Make a Difference Campaign which the Keighley Area Committee endorsed.
- 2.4 Within Neighbourhood and Customer Services, Area Co-ordinators are responsible for a range of officers and devolved services that promote the clean and active communities agenda and make contributions to other outcomes. This report only deals with the cleaner elements. However, it is important to recognise that the services and resource allocation also support a wider range of outcomes (highlighted within Ward Plans) as part of their roles and functions. These include the following: Ward Officers, Council Wardens, Street Cleansing Operatives, Youth Workers, Environmental Enforcement Officers.

The developing approach to cleaner streets and neighbourhoods

- 2.5 These area-based functions allow a more joined-up and flexible approach to tackling issues at a ward-and neighbourhood-level. Essentially ward-based teams are created that include functions delivered by different staff. Ward Officers consider the priorities included in Ward Plans and work with the officers listed above to develop projects to respond to the priorities. These projects often involve actions by different officers dependent upon their knowledge and roles.
- 2.6 In terms of maintaining clean streets and neighbourhoods there is a balance between Street cleansing clearing up after people and people taking responsibility themselves.
- 2.7 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.
- 2.8 To maintain clean streets and neighbourhoods the local authority need to get the balance right between the following approaches:
- Deployment of a responsive street cleansing service
 - Enforcement of the law where people infringe it and cause environmental issues

- Raising awareness within the public of the possible implications of irresponsible behaviour
- Encouraging residents to volunteer and take action themselves.

2.9 Therefore there are important educative and engagement roles. In terms of education and engagement, there are numerous examples of projects that are undertaken that help to support the cleaner and greener agenda. Sometimes this work is led by residents or businesses and when it isn't, officers encourage and support residents to become involved as part of the 'People Can' approach. Examples of who staff engage with include the following: schools, faith-based groups, businesses, community organisations, and individual residents.

2.10 Specific examples of projects carried out by Keighley Area Co-ordinator's Office can be found in the Ward Plans 2015-16 update report presented to Keighley area Committee at it's meeting held on 14 April 2016 (see Document 'AF').

Work within Area teams

2.11 In addition to the above with regard to education and engagement, it is worth noting that the move of the Environmental Enforcement Team into Neighbourhood and Customer Services in January 2016 has resulted in more collaborative working with other officers. Enforcement Officers respond to complaints generated through the Council's Contact Centre. They share information about jobs in their ward with other officers and ensure that they are dealt with by the most appropriate officer – this has led to a reduction in duplication. They learn more about their respective roles and this has enabled Council Wardens to feel skilled and confident to deal with more lower level jobs allowing Environmental Enforcement Officers to concentrate on the work involving possible prosecutions.

2.12 As part of the area-based approach to tackling environmental issues affecting neighbourhoods, the Environmental Enforcement Team is embracing opportunities to move from a reactive to a more proactive service. This will involve working with Ward Officers, Youth Workers, Cleansing Operatives and Council Wardens to consider a more creative way of responding to issues that will usually involve engagement with other stakeholders. These can be seen by reference to the examples below.

2.13 Unadopted streets – it is the responsibility of occupiers of properties (not owners) on unadopted streets to remove fly tipped waste from their street. This is difficult to enforce as the legislation that we could use is not particularly helpful and was not developed for this purpose. The Council has to enforce against all occupiers on the street and this is extremely time consuming and expensive and frustrates the residents who live on the street who dispose of their rubbish properly. Area teams have therefore developed a more proactive way of dealing with waste on unadopted streets that involves the Ward Officer working with other ward-based officers to identify the unadopted streets where waste is most frequently dumped. These are then targeted by the Enforcement Officers and Council Wardens who door knock to promote Council services and encourage residents and businesses to participate in a community clean-up with street cleansing staff removing the rubbish. Whilst this is the preferred approach, it may not always be possible due to lack of engagement from residents and therefore other options, including enforcement, have to be considered.

- 2.14 Litter from businesses, particularly takeaways – many takeaways are on gateways into Bradford and the litter dropped by customers presents a negative image. As part of project work emanating from the Ward Plans, businesses where there are litter problems are identified and encouraged to work with the Council on Business Litter Reduction Action Plans. At an initial meeting between the Enforcement Officer and the business owner, the business is asked to sign up to a range of actions including to regularly litter pick outside their business. This is then monitored by street cleansing staff and Council Wardens, with a further visit if necessary. A 'Thank You' certificate is awarded if the business is compliant and if the business has not complied the evidence collected is used as a basis for enforcement action.
- 2.15 Fly tipping, work with landowners – officers are working with landowners to identify long term solutions to reduce/prevent the recurrence of fly tipping at sites where rubbish is regularly dumped. This includes encouraging the land owner to sell or develop the site, fence off the land or ensure waste is removed regularly.
- 2.16 Fly tipping, work with residents and businesses – sometimes rubbish is dumped by people who live in the vicinity. Fly tipping hotspots are identified on an ongoing basis through various sources and the most relevant approach to each site is considered at Ward Partnership Team meetings or through discussion between officers in between the meetings to ensure that a multi-agency approach is developed and the most sustainable solution is sought. Educative responses will be delivered such as days of action and/or door knocking to talk to residents and businesses to inform them how they can responsibly dispose of their waste. People will also be encouraged to report fly tipping.

Enforcement

- 2.17 The Environmental Enforcement Team is responsible for enforcing legislation affecting the visible environment by undertaking investigations about waste crime. The Team enforces all aspects of waste legislation such as fly tipping, business waste, rubbish in gardens and litter from businesses. Enforcement Officers will prosecute people committing fly tipping offences where there is sufficient evidence.
- 2.18 Surveillance of fly tipping hotspots – there are currently 4 CCTV cameras placed at fly tipping hotspots. They have captured a number of fly tipping incidents which are being prepared for prosecution. One fly tipping case was heard at Bradford Magistrates Court in early February 2016 and the person was found guilty with a record £5,000 fine. The Council has invested in more CCTV cameras and is in the process of identifying locations for these cameras. The top 10 fly tipping hotspots in the district have been identified from a range of sources including street cleansing staff, Enforcement Officers and Ward Officers. It must be noted that not all locations are suitable for CCTV cameras - these cameras have to be erected on street lighting columns and need to be connected to the CCTV room. In addition, 5 standalone covert cameras have been purchased that record on to a hard drive. These are designed to be hidden at locations where CCTV cameras are not suitable such as rural locations, lay bys etc. These will be available for deployment from April 2016, increasing our capacity to capture fly tipping incidents and to prosecute offenders through our increased surveillance presence.
- 2.19 Fixed Penalty Fines for fly tipping – new legislation came into force on 9th May, 'The unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016'. This legislation allows local authorities to issue fixed penalty fines for fly tipping as opposed to

prosecuting people committing fly tipping offences. Local authorities are waiting for statutory guidance to be issued on the use of this legislation and it is due imminently. A report recommending how Bradford Council implements this legislation will be presented to the Council's Executive in July 2016 proposing that the maximum penalty imposed by Bradford Council is £400, reduced to £300 for early payment. This will enable the Council to deal with low level fly tipping without the costs incurred in going to court.

2.20 Householder Waste Duty of Care Regulations 2005 – this places on all householders a responsibility to ensure that whoever is used to collect, transport and dispose of waste, are appropriately licensed. They could be liable for a fine of up to £5,000 if the waste is subsequently fly tipped and can be traced back to them. It is recognised that there is a lack of awareness about this. Enforcement Officers deal with such cases.

2.21 Work with the Police – where vehicles have been involved in fly tipping and we have been unable to trace the vehicle, the Police have provisionally agreed to allow the Council to use their ANPR cameras to obtain details of the offenders.

2.22 Stop and Searches – Enforcement Officers are liaising with their Police Ward Officers to identify opportunities to undertake stop and searches where vehicles suspected of carrying waste are stopped by the Police. Enforcement Officers will carry out relevant checks to ensure compliance with duty of care legislations – to ensure that they are licensed carriers of waste and have the proper documentation.

2.23 Using legislation effectively – work is being undertaken with Legal Services to ensure that Legal and Enforcement Officers involved in prosecutions are fully conversant with all the legislation and that systems are in place to ensure that all the issues in individual cases are properly understood and presented in court so that magistrates can levy the appropriate fines.

Technology

2.24 Cashless parking – this Service will be introduced this year and will enable customers to pay for on- and off-street parking using their mobile phone and debit/credit card. The service will be available 24 hours per day, 7days a week.

Marketing

2.25 Litter and waste crime – the press office will be involved in promoting prosecutions. There have been recent discussions with Marketing and Communications to consider how to most effectively encourage positive behaviour.

Operational issues (Street Cleansing)

New ways of working and recruitment

2.26 Over the past few months officers in Street Cleansing have been trialling new working arrangements in Heaton and Bradford Moor Wards to develop specific street cleansing plans tailored to the needs of the ward (eg litter hot spots, dirty snickets, overgrown traffic islands, unidentified land etc.) These plans will be unique to each ward and based on incoming intelligence and initial ground work undertaken by officers. They will

be mostly prescriptive, allow ward members to have an input into the plans and can be adapted to changing requirements or circumstances.

2.27 The trials have been very successful with compliments from residents, businesses and Council staff who work in the area. There has been a noticeable improvement in the wider visible environment and the ethos of the new methods is to make longer lasting improvements and impact rather than constantly chasing litter (eg grass verges cut back, detritus manually swept and an increased level of waste being removed operating a 30 hour week).

2.28 The new working arrangements will facilitate closer links with Environmental Enforcement and Council Wardens to address littering and fly tipping hot spots with particular focus on attention to detail with the intention to raise the profile of what the clean team does in an area and also what residents can do to help. It is now the intention to roll the methodology district wide over the next year to produce a more effective model of working in each ward.

2.29 In terms of recruitment, presently 14 apprentice/traineeship street cleansing operatives and four Driver Co-ordinators are being advertised district wide. For Keighley this will mean 5 new starters. Apprentices and trainees will become permanent after one year subject to satisfactory performance and these new recruits will be in position by July. All new apprentices and starters will work a 30 hour week and the campaign will continue to encourage people from under-represented groups and communities to apply.

2.30 The service conducts regular surveys of each Ward to establish a local snapshot of environmental indicators for performance management purposes. The grading methodology is derived from the former Best Value National Performance Indicator - NI 195 indicator and the sample selection process has been adapted to specifically suit Ward based surveying.

2.31 In each Ward approximately six to eight priority streets are graded every month. These are areas of high pedestrian footfall, main roads or retail areas. In addition the monitoring officer will select a further seven to nine streets to include in the survey.

Grades for litter, detritus, graffiti, fly posting and weeds are awarded as follows:

- A None present
- B+ Almost clear
- B Some present but not below acceptable standard
Part of street falls below an acceptable standard (half-fail)
- C Street falls below acceptable standard
Very poor condition
- D Street is completely affected

2.32 Appendix 1 shows the performance in terms of measured cleanliness with regards to litter, detritus, graffiti and fly posting from 2009 to 2016. Out of the six wards, only Keighley Central shows elevated levels of littering when compared to the Area average. Looking back over the past 7 years this has always been the case.

2.33 Performance on detritus is generally similar between all six wards and the overall Keighley Area average. There was a recent spike in Keighley East, however small spikes have happened in earlier years in both Keighley East and Worth Valley.

2.34 Levels of graffiti across the whole Keighley Area are exceptionally low.

2.35 Levels of Fly Posting across the whole Keighley Area are exceptionally low.

New developments/technology

Solar powered compaction litter bins (Big Belly Bins see Appendix 2)

2.36 Presently, there are in excess of 4,000 litter bins situated around the district within the public domain. Significant resources are required to empty these bins and replace with new bags at each visit. In the highest footfall areas, bins can be emptied 2 to 3 times per day.

2.37 Big Belly litter bins can compact the rubbish they hold which increases capacity to between 600 litres and 800 litres of rubbish, which is 6 to 8 times more than the capacity of the litter standard bin. They have a solar panel on the top which powers a 12V battery that is constantly on trickle-charge; requiring only 8 hours of *daylight*, not *sunlight*. Having this smart infrastructure significantly reduces the number of staff hours required servicing bins and the bins have an integrated sim card and online telemetry management system that notifies the Council when it needs emptying by sending an email to management or a driver via a PC or smartphone. This means that only the bins that are approaching capacity will be emptied on any given day. In turn, this frees up valuable staff resources to enable the Council to create a cleaner environment for its residents and tourists with particular emphasis on attention to detail.

2.38 An 8-week pilot study conducted between 16/9/15 and 8/11/15 in Shipley Town Centre saw 34 standard 100L bins replaced by 9 Big Belly bins. During this period there were 68 collections whereas under the standard collection schedule, there would have been over 2000 collections; a 97% reduction redirecting a total of 113 staff hours. Since then, the Council have procured 47 bins of which seven have been sited in the Keighley town centre.

2.39 In addition the bins also have the facility to be used for advertising and sponsorship on three sides of the bin, potentially generating a new revenue stream. A trial is soon to begin to see whether this initiative can generate some income.

2.40 The new bins will not replace all traditional litter bins in the district, but will be targeted to areas of high usage such as town and village centres and remote areas where sending a vehicle to empty bins daily is not economically viable.

2.41 In summary the bins have a number of advantages:

- Reduces the frequency of collections
- Reduces the number of staff hours collecting bins and reallocates staff and vehicle resources to other areas
- Reduces plastic bag usage and plastic to landfill
- Easier management of data collection through telemetry online management system
- De-clutters the streetscape as less bins are required
- Minimises vehicle accessibility problems in high footfall pedestrianised areas and saves on fuel cost from vehicles
- Reduces emissions and therefore CO₂/NO₂
- Prevents illegal trade waste dumping and the potential to create a revenue stream as a result by identifying traders using the bins without a trade waste contract.

- Potential to communicate messages to the public without the need for additional infrastructure (key Council messages or Social Responsibility Appendix 2)
- Re-uses existing bins outside the designated target areas reducing the current litter bin budget.
- Reduces the number of complaints from residents and tourists through total waste containment (enclosed chute-type entry as opposed to open apertures) eg overflowing bins (keep area clean and green), wind-blown debris, pest infestation (rats and pigeons), access to litter and cigarettes and litter-produced odour.
- Reduces street litter by a minimum of 20%.
- Increases opportunities to generate income through advertising. (results of the trial will be brought back to this Committee at a later date)

Mechanical sweeper routing and weed spraying trial

2.42 The primary purpose of the Mechanical sweeping operation is to remove detritus (silt / mud), which if not tackled can lead to blocked gullies, unsafe roads and pavements, and accelerated weed growth. Whilst sweeping these routes the machines do also pick up any litter present, but that is secondary to detritus.

2.43 Routing vehicles will maximise efficiency per machine and identify any latent inefficiency in existing service levels and provide more information about where / when sweeping is occurring i.e. transparency in service levels. The software that will be used has worked successfully by Waste Management to deliver the roll out of kerbside round re-organisation and new waste policies that residents are expected to comply with in order to boost recycling.

2.44 Frequencies for sweeping will vary depending on the land-use category of each street. For example, a main road would be swept more often than a residential road or an industrial street. Introduction of in-cab technology will gradually allow service to develop a more detailed understanding of factors affecting mechanical sweepers e.g. which streets are not getting swept due to parked vehicles, road works etc or feedback about where sweepers are struggling to complete routes as prescribed by the software.

2.45 Routes will be organised sequentially so that any interruptions do not mean a route is missed until the next cycle, but is done on the next available working day. Specifying an exact service date in advance would therefore be difficult due to breakdown etc. It is the intention to get draft routes by October 2016. At this point members will be able to have an input to modify frequencies.

2.46 Finally the service is also looking to trial a weedspraying unit onto the back of a mechanical sweeper whilst servicing the routes.

3.0 OTHER CONSIDERATIONS

Proposals for Area Committee decision-making

3.1 There are a number of factors to take into account when considering how to deploy resources at an Area level. For example, the Council policy on parking enforcement (as set out in Bradford Council's application to Central Government when taking on responsibility for the function) is based on national statutory guidance. The policy expects a consistent, fair and transparent approach within the district to parking enforcement. With

effect from 23rd January 2012 the civil enforcement function passed from Civil Enforcement Officers employed by Parking Services to Council Wardens. Council Wardens are now the Council's designated Civil Enforcement Officers. As such, Council Wardens are expected to deal with all cars parked in contravention in accordance with the district policy. This means that Council Wardens need to have a regular presence in parking hotspots and deal with any cars they find parked in contravention. Statutory guidance clearly states that discretion is a back-office function and it is therefore not the decision of a Council Warden as to whether they deal with a car parked in contravention. The Council Warden has to issue a PCN and this can be appealed by the customer.

3.2 In terms of the deployment of Council Wardens, the Area Committee will have to consider the range of functions the Warden has to carry out and the risks associated with not balancing these. For example, if Council Wardens are not deployed to parking hotspot areas there is a likelihood of increased contraventions, safety and congestion implications, complaints and reduced income. Similarly, if Council Wardens do not deal with environmental issues there will be an affect on the visual amenity and the likelihood of an increase in complaints and anti-social behaviour.

3.3 In terms of Street Cleansing members are able to have influence and decide where staff are deployed, the new routing patterns and the forthcoming prescriptive cleansing work plans.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 The Council Warden Service budget

The total Council Warden budget for the 76 Council Wardens (including 5 Area Operations Managers) has been set at £2,089,700 for the financial year 2016/17.

Area Team	Number of posts	Budget (£) 2016/17
City Centre Team	22	672,600
Bradford East	12	303,200
Bradford South	10	253,100
Bradford West	12	303,200
Keighley	9	228,000
Shipley	8	203,000
Area Operations Managers	3	126,600
TOTAL	76	2,089,700

Note: 18 Wardens are currently being recruited to backfill vacancies and it is hoped that they will start in June 2016. It was recognised that there was under representation from certain groups in terms of reflecting the communities in Bradford and therefore applications from Eastern European, particularly Roma communities, and Asian women were encouraged. Posts have been offered to people from these groups.

4.2 Street Cleansing

Area Team	Number of posts	Budget (£) 2016/17 All Staff, Vehicles and Equipment
Bradford East	21 + 7 vacancies	732,800
Bradford South	15 + 4 vacancies	669,100
Bradford West including City centre	35 + 8 vacancies	1,222,900
Keighley	18 + 8 vacancies	806,300
Shipley	22 + 3 vacancies	708,300
TOTAL	111 + 30 vacancies	4,139,400

Note: This does not include Public toilets and Ancillary services

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 The financial risks posed are limited by the nature of the expenditure delegated.

6.0 LEGAL APPRAISAL

6.1 Legal implications of the devolution of budgets to Area Committees have been reviewed by the City Solicitor, and any issues and constitutional amendments were made at the Council's Annual General Meeting.

6.2 Area Committees now have the opportunity to consider how to implement the constitutional changes related to devolution. Legal Services will continue to advise and support Committees regarding the legal implications of any proposed changes they seek to make.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 No specific issues.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Increased local decision making has the potential to improve community safety through more closely addressing local priorities.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION IMPLICATIONS

7.6.1 Trade unions are being consulted at levels 1, 2 and 3 on all changes to Street Cleansing and Warden services.

7.7 WARD IMPLICATIONS

7.7.1 The information in this report is relevant to all Wards in Keighley.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9.0 OPTIONS

9.1 As this Service has now been devolved, the Area Committee can decide how to shape the Service within the previously-mentioned parameters.

10.0 RECOMMENDATIONS

10.1 Keighley Area Committee notes the information in this report which is intended to inform decisions on this devolved service in Keighley.

11.0 APPENDICES

11.1 Appendix 1 Performance – Street Cleansing

11.2 Appendix 2 Solar powered compaction bins

12.0 BACKGROUND DOCUMENTS

12.1 Council Wardens, Document 'AY', Keighley Area Committee, 22 April 2015

12.2 Street Cleansing, Document 'I', Keighley Area Committee, 17 September 2015

12.3 People Can Make a Difference - Campaign to promote and encourage strong and active communities, Document 'S', Keighley Area Committee, 3 December 2015.

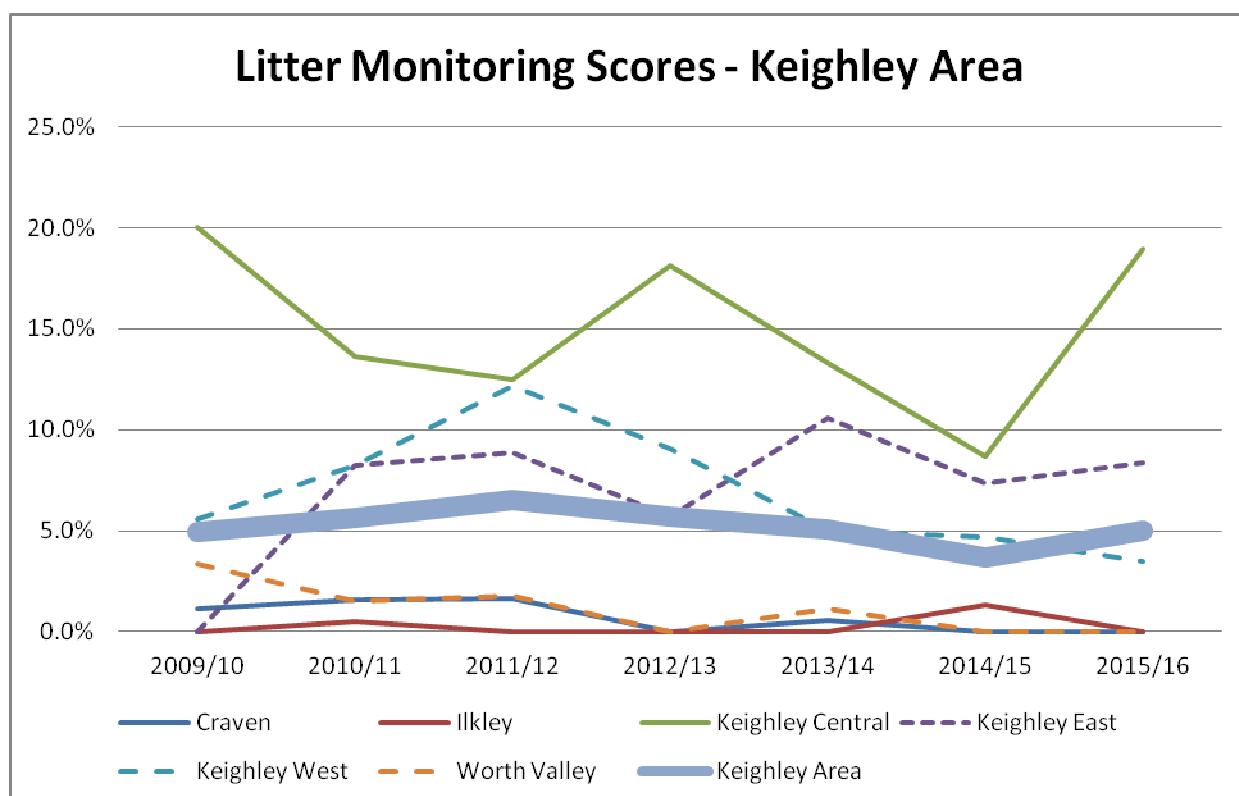
12.4 Keighley Area Ward Plans 2015-16 Update, Document 'AF', Keighley Area Committee, 14 April 2016.

APPENDIX 1

PERFORMANCE – STREET CLEANSING

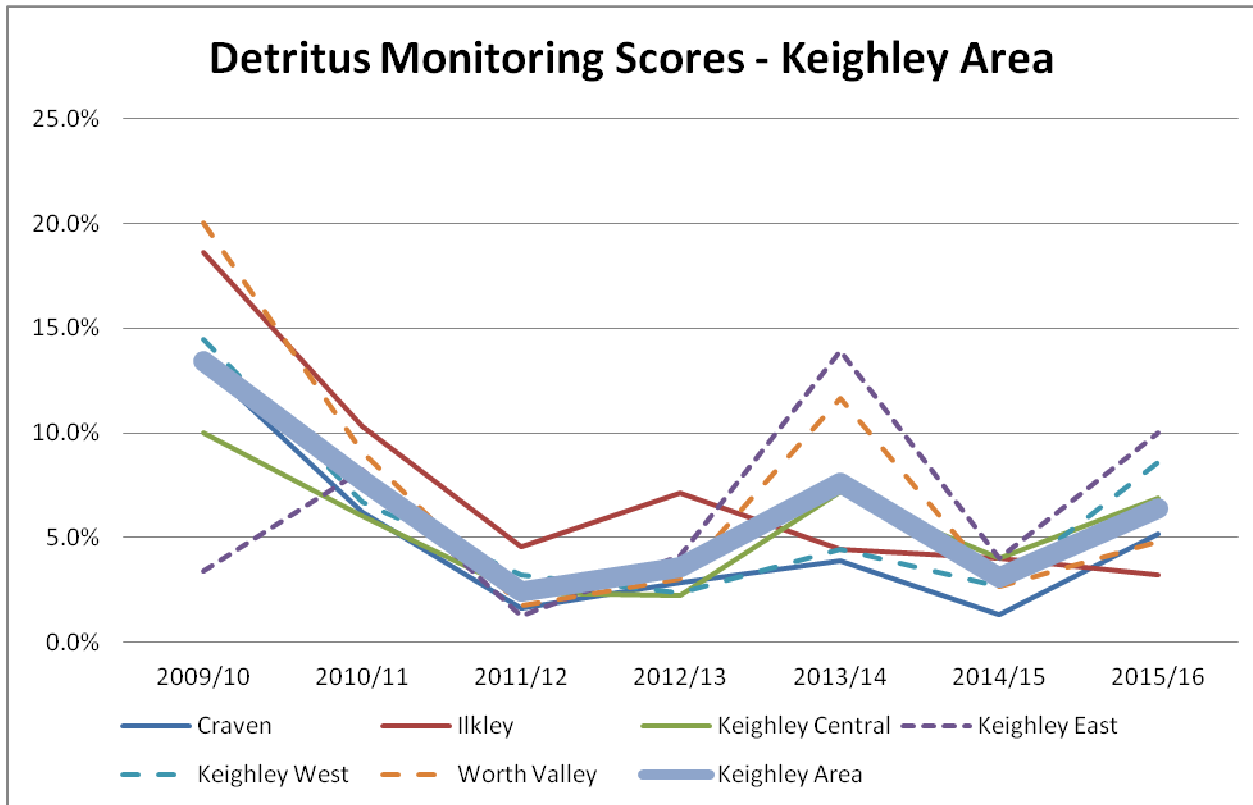
Monthly Monitoring Scores – Litter (Keighley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Craven	Keighley	1.1%	1.5%	1.6%	0.0%	0.6%	0.0%	0.0%
Ilkley	Keighley	0.0%	0.5%	0.0%	0.0%	0.0%	1.3%	0.0%
Keighley Central	Keighley	20.0%	13.6%	12.5%	18.1%	13.3%	8.7%	19.0%
Keighley East	Keighley	0.0%	8.2%	8.9%	5.7%	10.6%	7.3%	8.3%
Keighley West	Keighley	5.6%	8.2%	12.2%	9.0%	5.0%	4.7%	3.4%
Worth Valley	Keighley	3.3%	1.5%	1.8%	0.0%	1.1%	0.0%	0.0%
Keighley Area		4.9%	5.6%	6.5%	5.7%	5.1%	3.7%	5.0%



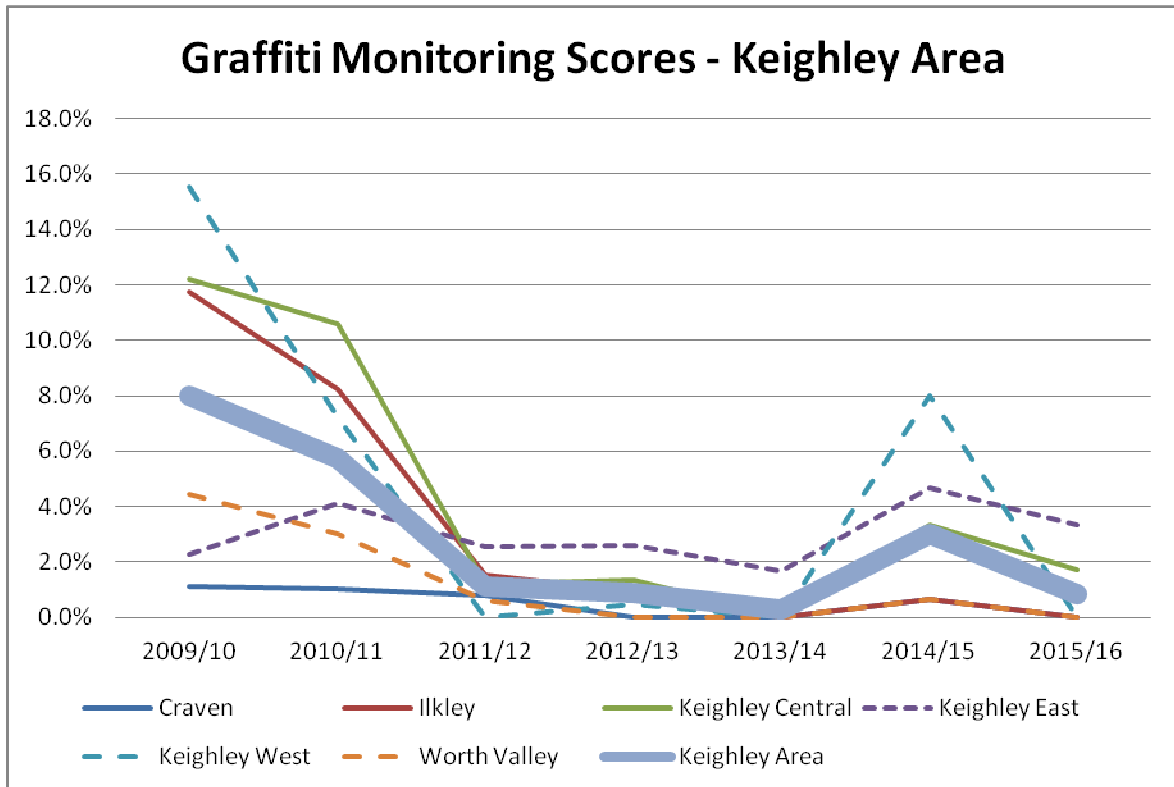
Monthly Monitoring Scores – Detritus (Keighley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Craven	Keighley	13.3%	6.2%	1.6%	2.9%	3.9%	1.3%	5.2%
Ilkley	Keighley	18.6%	10.3%	4.5%	7.1%	4.4%	4.0%	3.2%
Keighley Central	Keighley	10.0%	6.1%	2.4%	2.2%	7.2%	4.0%	6.9%
Keighley East	Keighley	3.4%	8.2%	1.3%	4.1%	13.9%	4.0%	10.0%
Keighley West	Keighley	14.4%	6.7%	3.2%	2.4%	4.4%	2.7%	8.6%
Worth Valley	Keighley	20.0%	9.1%	1.8%	3.0%	11.7%	2.7%	4.8%
Keighley Area		13.5%	7.8%	2.4%	3.6%	7.6%	3.1%	6.4%



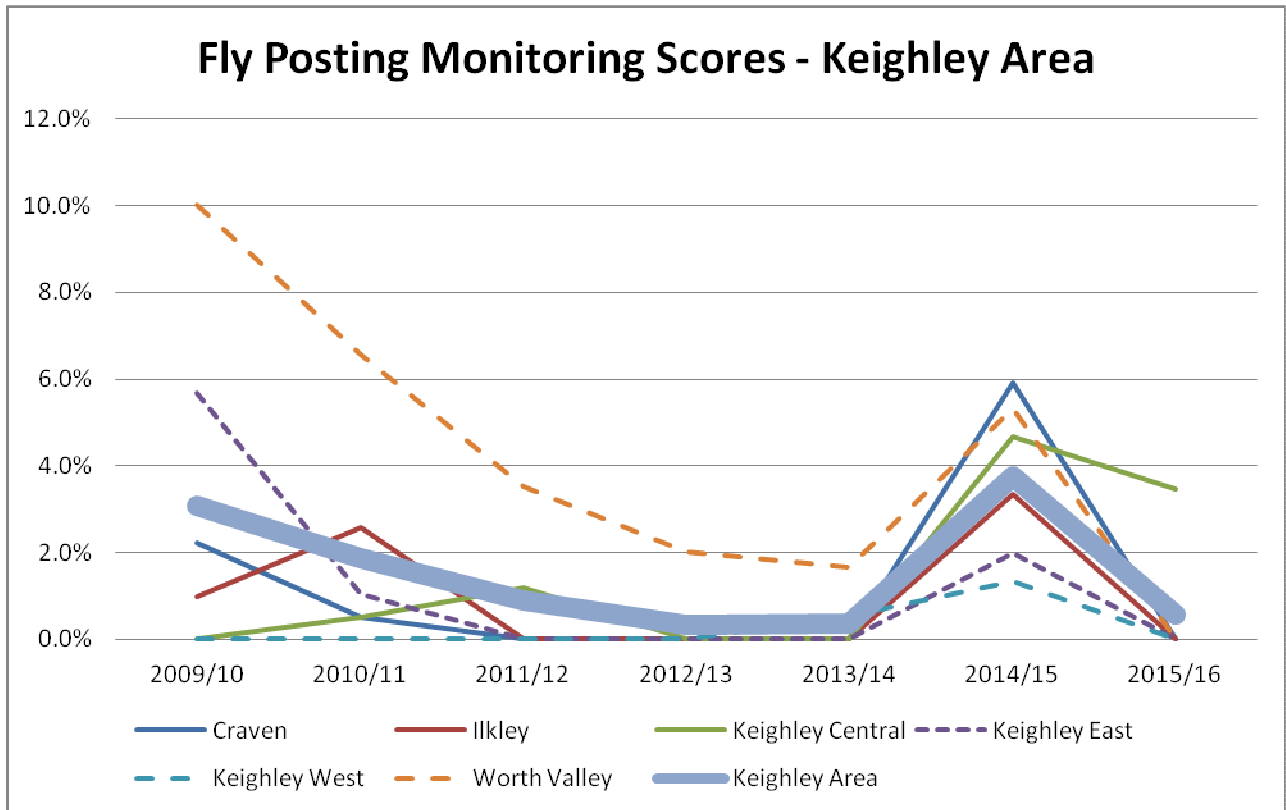
Monthly Monitoring Scores – Graffiti (Keighley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Craven	Keighley	1.1%	1.0%	0.8%	0.0%	0.0%	0.7%	0.0%
Ilkley	Keighley	11.8%	8.2%	1.5%	1.0%	0.0%	0.7%	0.0%
Keighley Central	Keighley	12.2%	10.6%	1.2%	1.3%	0.0%	3.3%	1.7%
Keighley East	Keighley	2.3%	4.1%	2.5%	2.6%	1.7%	4.7%	3.3%
Keighley West	Keighley	15.6%	7.2%	0.0%	0.5%	0.0%	8.0%	0.0%
Worth Valley	Keighley	4.4%	3.0%	0.6%	0.0%	0.0%	0.7%	0.0%
Keighley Area		8.0%	5.7%	1.1%	0.9%	0.3%	3.0%	0.8%



Monthly Monitoring Scores – Fly Posting (Keighley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Craven	Keighley	2.2%	0.5%	0.0%	0.0%	0.0%	5.9%	0.0%
Ilkley	Keighley	1.0%	2.6%	0.0%	0.0%	0.0%	3.3%	0.0%
Keighley Central	Keighley	0.0%	0.5%	1.2%	0.0%	0.0%	4.7%	3.4%
Keighley East	Keighley	5.7%	1.0%	0.0%	0.0%	0.0%	2.0%	0.0%
Keighley West	Keighley	0.0%	0.0%	0.0%	0.0%	0.6%	1.3%	0.0%
Worth Valley	Keighley	10.0%	6.6%	3.5%	2.0%	1.7%	5.3%	0.0%
Keighley Area		3.1%	1.9%	0.9%	0.3%	0.4%	3.8%	0.6%



APPENDIX 2

EXAMPLES OF BIG BELLY BINS AND ADVERTISING CAMPAIGNS



Report of the Strategic Director – Environment and Sport to the meeting of Keighley Area Committee to be held on 30 June 2016

E

Subject:

Community Chest Allocations 2015/16

Summary statement:

This report informs the Area Committee of Community Chest Awards made to projects within the Keighley Area in the financial year 2015-2016.

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Environment and Sport
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Portfolio:
Neighbourhoods and Community Safety

Overview & Scrutiny Committee:
Corporate

1. SUMMARY

This report informs the Area Committee of Community Chest awards made to projects within the Keighley Area from April 2015 to March 2016.

2. BACKGROUND

- 2.1** The Community Chest budget exists to support a wide range of projects and activities within the Keighley Area. Applications for grants are considered from groups and organisations working for the benefit of Keighley residents.
- 2.2** Information on Community Chest grants, and how to apply, is available through a well-established network of community groups and organisations, Neighbourhood Forums and Parish and Town Councils. To be eligible for consideration, applications must meet the criteria for applications detailed in Appendix A.
- 2.3** The Keighley Area Co-ordinator's Office, promotes the grants programme, supports and advises potential applicants, assesses the received applications and prepares officer recommendations.
- 2.4** The applications from each Ward are sent to the individual Ward Councillors with a request for comments, which then inform the decision making process.
- 2.5** The Area Co-ordinator, under delegated powers, is responsible for making decisions on the received applications. These decisions are made following guidance received from the Grants Advisory Group (GAG), whose membership is the Chair, Deputy Chair and Opposition Spokesperson of the Area Committee.

3. OTHER CONSIDERATIONS

- 3.1** There are no other considerations arising directly from this report.

4. FINANCIAL AND RESOURCE APPRAISAL

4.1 Financial

The total amount available for Community Chest grants in 2015/16 was £11,500. The number of applications received was 72 (an increase from 50 in 2014/15) and 43 awards were made (an increase from 31 in 2014/15); a summary of the awards for 2015/16 is detailed in Appendix B.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1** There are no significant risk management or governance issues arising out of the recommendations of this report

6. LEGAL APPRAISAL

- 6.1** There is no legal requirement for the Council to provide small grants for one off projects in local communities.

7. OTHER IMPLICATIONS

7.1 Equality & Diversity

Applications are assessed on their merit according to the criteria for applications and in relation to the communities in which they take place.

7.2 Sustainability Implications

Groups are encouraged to engage in additional fundraising activities and are assisted in raising their awareness of opportunities for future development and sustainability. Groups are also encouraged to work collectively, particularly on issues of shared interest.

7.3 Greenhouse Gas Emissions Impacts

There are no significant gas emission impacts arising from the recommendations in this report.

7.4 Community Safety Implications

Projects are assessed on their ability to operate within appropriate guidelines. Many of the projects supported are either directly or indirectly concerned with the enhancement of life in local communities, providing safe environments for activities to take place or helping to tackle crime and the fear of crime.

7.5 Human Rights Act

There are no direct Human Rights implications arising from the recommendations below.

7.6 Trade Union Implications

There are no Trade Union implications.

7.7 Ward Implications

Applications for Community Chest grants are encouraged from, and allocated to, projects that impact on all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That members note the report. The purpose of this report is to inform Members of the allocation of Community Chest funding.

10. RECOMMENDATIONS

10.1 That the strength of demand for assistance and diverse range of proposals from groups and organisations within the Keighley Area are noted.

10.2 That the Keighley Area Co-ordinator's Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.

11. APPENDICES

Appendix A: Criteria for applications for Community Chest

Appendix B: Summary of grants awarded 2015/2016

12. BACKGROUND DOCUMENTS

None.

Appendix A

CRITERIA FOR APPLICATIONS

- 1 Applications will only be considered from groups/organisations that either operate in, or benefit people who live in the Keighley Constituency area.
- 2 Applications will be considered to assist community based activities which will be of benefit to the community, and where the activity could not go ahead without financial assistance. Special consideration will be given to projects that target issues of deprivation and disadvantage.

Examples of what will be funded:	Examples of what won't be funded:
<ul style="list-style-type: none"> ● Equipment (from pots and pans, to plants and publicity) ● One off events ● Building improvements ● Start up costs for new groups 	<ul style="list-style-type: none"> ● Ongoing revenue costs (room hire, insurance, salaries, staffing costs eg speakers/tutors fees, rent etc) ● Activities of a religious/political nature ● Activities funded retrospectively ● Secondary fundraising

- 3 The organisation should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race religion, occupation or opinion).
- 4 The maximum allocation from the Community Chest will not exceed £500.00 for any individual project. Projects which cross boundaries can be considered by a number of Area Committees, but the total grant will not exceed £500.00.
- 5 Groups which have applied for and received funding in previous years will not be funded for the same or repeated project.
- 6 Groups/organisations should normally expect only one grant per financial year.
- 7 Keighley Area Committee expects organisations to make every effort to be self-supporting, and will favour grants where other funding/fundraising has been secured.
- 8 Projects should demonstrate that appropriate child and adult protection policies are in place together with any necessary Health and Safety arrangements.
- 9 Projects should not contravene Council Policy Guidelines in areas of equality of opportunity (i.e. no discrimination of membership on grounds of sex, race, religion, occupation or opinion).

Appendix B**Community Chest Grants Awarded – 2015 - 2016**

Ward	Organisation	Purpose of Grant	Amount Awarded
Area Wide	Cliffe Castle Park Conservation Group	Production of leaflet (cycling/walking routes)	£250.00
	KEIG Keighley Elderly Initiative Group	Event to recognise the voluntary contributions of retired people	£200.00
	Keighley Division Trefoil Guild	Purchase of Projector	£200.00
	Keighley Healthy Living	Breastfeeding Buddies T-shirts and kitchen equipment	£120.00
	Keighley Rotary Club-Satellite Group- Singing Teapot	Purchase of pocket display books and song sheets	£330.00
	Keighley Sea Cadets	Purchase of new vacuum cleaners and a steam cleaner	£280.00
	Madinah Mosque Keighley	Women's Empowerment Group - equipment and stationery costs	£400.00
Craven	Addingham Garden Friends	Plants and compost	£250.00
	Friends of Silsden Town Hall	Purchase of marketing materials (brochures, banners, flyers)	£250.00
	Sutton Rambling Club	Silsden Strolls roundels and sundries for Stroll 5 and 6	£400.00
Ilkley	2nd Ilkley Guides	Purchase of cooker boxes for new cookers	£200.00
	Ilkley & District Good Neighbours	Annual Over 90s Party	£100.00
	Ilkley Christchurch Scout Group	Purchase of High Visibility jackets and event shelter	£330.00
	Ilkley INSIGHT Group	"INSIGHT Party" Christmas Celebration	£200.00
	Ilkley Jazz Festival	Running costs of Jazz Festival	£300.00
Keighley Central	Bangladeshi Community Association	Sports equipment (Cones/bibs/footballs)	£240.00
	Cowling Harlequins ARLFC and Juniors	Training and equipment costs	£200.00
	Go Walking Project	Development of Story Trail in Cliffe Castle Park	£400.00
	Highfield Community Association	International Women's Day Event costs - food, artists, publicity	£300.00
	Keighley Area Sports Association (KASA)	Running costs of Cricket and Football Tournaments	£200.00
	Kly Association for Women and Childrens Centre	Healthy Eating and Outdoor Play project	£100.00
	Lund Park Community Group	Young Peoples Music Event	£200.00

	Mirpur Cricket Club	General running costs (ground fee, umpire fee, balls, refreshments)	£180.00
	One in a Million	Training session costs at BCA - fees, equipment, admin, rent	£500.00
	St Marks Under 5s Toddler Group	Purchase of waterproof suits and wellies for outdoor play	£480.00
	Women's Basketball - Keighley	Training costs, room hire and equipment	£100.00
Keighley East	Riddlesden War Memorial Institute	Purchase of strimmer for community garden & curtains for meeting room	£490.00
Keighley West	Braithwaite Improvement Partnership	New play area launch event	£100.00
	Craft Tea Corner - Craft Tea Corner Juniors	5 Week Summer Bonanza	£200.00
	Craft Tea Corner - Worth Valley School Gardening Warriors	Start up Gardening equipment	£150.00
	Friends of Our Lady of Victories School	Nature based play sessions - waterproof clothing costs	£200.00
	Friends of Phoenix Stay & Play	Play schemes for disabled people and families	£100.00
	Friends of Westfell Road	Group meeting costs (refreshments) and Gardening packs for site maintenance	£200.00
	Little Belchers	Pre school set up costs Bracken Bank - refreshments, room hire, resources	£100.00
	The Cabbage Club	Purchase of plants and equipment (posts/aggregate/trellis/pots/bins etc)	£500.00
Worth Valley	8th Keighley (Crossroads) Scout Group	Renovation of allotment - purchase of garden tools	£420.00
	Friends of Haworth & Worth Valley Fire Station	Contribution towards set up and running costs	£250.00
	Friends of Haworth & Worth Valley Fire Station	Setting up of fire cadets scheme for young people	£400.00
	Friends of Holden Park	'Perk up your Park' - volunteer litter pickers packs	£490.00
	Haworth Primary School Gardening Club	Recovering of the poly tunnels to enable children to grow veg for school meals.	£250.00
	Haworth Ukulele Group	Equipment for beginners workshops	£240.00
	Little Ladybirds	Pre school set up costs Cross Roads - refreshments, room hire, resources	£200.00
	The Bronte Spirit	Window repair costs	£500.00

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